

REGULAR TOWN BOARD MEETING
November 19, 2025

A Regular Meeting of the Lansing Town Board was held at the Town Hall Board Room, 29 Auburn Road, Lansing, NY, and streamed live on YouTube on the above date at 6:31 p.m. The meeting was called to order by Ruth Groff, Supervisor, and opened with the Pledge of Allegiance to the flag. Roll call by Deborah K. Munson, Town Clerk, showed the following to be

PRESENT:

Judy Drake, Councilperson (left 7:31pm) Christine Montague, Councilperson
Joseph Wetmore, Councilperson Ruth Groff, Supervisor

ABSENT: Laurie Hemmings, Councilperson

ALSO PRESENT: Ashley Workman, Administrative Assistant, Mike Moseley, Highway Superintendent/Director of Public Works, Mary Ellen Albrecht, Bookkeeper, Patrick Tyrrell, Director of Parks & Recreation, Guy Krogh, Town Counsel, Mike Sigler, Tompkins County Legislature, Philip Gillemot, Todd Eldred, Andrea Eldred, Kelly Gavitt, Michael Russell, Jane Paige, Marvin Paige, Dave Price, Douglas Myers, Kady Naurocki, Jean Sabety, Larry Cathles, Kellea Bauda, Adam Millspaugh, D.J. Boles, David Bickal, Bruce Turnbull, Amelia Kaufman, Lena Cuevas, Connie Bodner, George Gesslein, Sophia Izzo, Aimee Caffrey, Corey McNaughton, Rebecca Frye, Roger T. Sternberg, Tom Butler, Danielle Ruether-Wu, Meg Lane, Kay Darrow, John V. Dennis, Marcus Converse, Craig Christopher, Samantha O'Brien, Luke Davis, Adam Buck, Thomas Steffie, Allison DeSario, Selena Torrado, Esmé Saccuccimorano, Danny Mazzarella, Joe Lovejoy, Kelly Warren, Blake Standafer, Jum Nearn, Anna Doll, Fenya Bartram, Sandy Sweazey, Michael Sweazey, Dan Kornblum, Lars McCann, Cheryl Chalmers, Leon Miller-Out, Elizabeth R. Kornblum, Savanna Rostad, John Duthie, Erin Lovejoy, Jason Lovejoy, Sarah Markowitz, Maureen Stanhope, Sam Heimbecker, Donn Hewes, Robert Beck, Jim Hearn, Brennen Feint, Julie Boles, Martha Turnbull, Bob Campbell, Cory Baker, Tyler Mix, Peter Meskill, Alex Raguso, Frank White, Diane Duthie, Asja Moynihen, Claire Thompson, Diane Kinne, Ray Milburn, Lucille Straub, Aud Fitzgerald, Alefiya Presswala, Fernando Figueroa, Soloman Blecher, Tony Lomonaco, Dan Kornblum, Benjamin Kornblum, Aurora Berry, Yossi Bronswick, Sophie Herrmann, Liam Delaney, Olivia Murray, Jerry Goodenough, Darin Buck, Sarah Green, Blair Bacher, William Maul Jr., Liz Coakley, Jamie Carestio, Margaret Smith, Jen Cork, Abigail Aitken, Spencer VanEpps, Spencer Grinsfelder, Ralph Wang, Hannah Toombs, Mark Booth, Diane M. Booth, Avery Ellis, David Connelly, Nicholas Mathisen, John Payne, Martin Kennedy, Diana Kennedy, George-Ann Wood, Elizabeth Brown, and a few other attendees.

RESOLUTION WITHDRAWING PROPOSED MORATORIUM
(LOCAL LAW #7 OF 2025)

RESOLUTION 25-128

RESOLUTION WITHDRAWING PROPOSED MORATORIUM
(LOCAL LAW #7 OF 2025)

The following Resolution was duly presented for consideration by the Town Board:

RESOLVED, that the current proposed moratorium (Local Law #7 of 2025) is withdrawn and will not be considered further by the Town of Lansing; and be it further

RESOLVED, that the public hearing scheduled for November 19, 2025 be and is hereby cancelled, and the comment period for any official comments respecting this moratorium (Local Law #7 of 2025) ended November 12, 2025; and be it further

RESOLVED, that all Town officers, staff, committees, and consultants cease all activity in furtherance of such moratorium, and no longer consider or work upon the same; and be it further

RESOLVED, that the Town reserves all legislative rights to consider a new or different moratorium in the future, when and as warranted, including upon the express recommendation of the Town Planner or Town Planning Board.

The question of the adoption of such proposed Resolution was duly motioned by Councilperson Judy Drake duly seconded by Councilperson Christine Montague, and put to a roll call vote with the following results:

Councilperson Judy Drake – Aye Councilperson Christine Montague – Aye
Councilperson Joseph Wetmore – Aye Supervisor Ruth Groff – Aye

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on November 19, 2025.

DEPARTMENT OF PUBLIC WORKS REPORT – MICHAEL MOSELEY

Submitted the following report to the Town Board and it was included in the meeting packet which was available on Town of Lansing website and as a handout. (Mike discussed this report during the Town Board Member Reports)



DEPARTMENT OF PUBLIC WORKS REPORT
November 2025

NEW DEPARTMENT OF PUBLIC WORKS BUILDING:

- Salt Barn structural steel completion 11/17/2025
- Completion of Canvas/Top 11/21/2025
- Town can load in salt on 11/26/2025
- Delivery of steel for the DPW 11/13/2025 4 loads - 11/14/2025 - 4 loads
- Start laying block at East side (11line) of the DPW 11/21/2025 duration of block will be throughout the winter due to all the interior partitions.
- Start erection of the structural steel for the DPW 12/01/2025 through 01/16/2026 this work will be overlapping in a SAFE manner with both laying block and completion of footings.
- Installation of Storm structures starting 12/01/2025 this work will be overlapping with the completion of footings, based on it being fallback work, duration/completion TBD.
- The Town of Lansing continues to collaborate with LeChase on the development of the new Department of Public Works (DPW) building while concurrently conducting its annual road maintenance activities.

ROADS:

- Crew members wrapped up road maintenance in preparation for winter months.
- Several culverts were replaced due to age.
- Crew members are actively conducting sign maintenance throughout the town to ensure clear and up-to-date roadway guidance for drivers and pedestrians and replacing as needed.

WINTER MAINTENANCE:

- Crews have been working diligently harnessing up the town trucks with snowplow equipment to ensure that they are all in working order.

WATER AND SEWER MAINTENANCE:

- The crew is actively engaged in performing preventive maintenance on water valves. This involves inspecting, cleaning, curb box/valve box maintenance, and testing the valves to ensure they are functioning optimally and to prevent any potential issues that could disrupt water service.

- Water service repair was performed on Dutch Mill Road.

INTERMUNICIPAL:

- The Village of Cayuga Heights will be assisting Lansing DPW with sewer cleanouts by providing cameras to scope the pipes.
- The DPW assisted Village of Cayuga Heights with a watermain issue.
- The Lansing DPW continues to work with T.G. Miller and Tompkins County Health Department to repair septic at 104 Auburn Road.

OFFICE:

- The Town of Lansing has been working hand and hand with the Village of Lansing and the Village of Cayuga Heights regarding the Intermunicipal Agreement for Sewer District One.

MEETINGS ATTENDED BY THE HIGHWAY SUPERINTENDENT/DIRECTOR OF PUBLIC WORKS:

- Commissioner Meeting with Bolton Point: *Responsible for passing resolutions that govern Bolton Point.*
- Engineering and Operations Meeting with Bolton Point: *Responsible for the infrastructure of the municipalities that make up Bolton Point.*
- Highway Barn Committee: *Responsible for working with architects, engineers, and construction managers on the design and development of the new Department of Public Works facility.*

PARKS AND RECREATION REPORT – PATRICK TYRRELL

Submitted the following report to the Town Board and it was included in the meeting packet which was available on Town of Lansing website and as a handout.



November
Town Board Report

Recreation:

- Current Programs include Boys and Girls basketball, Cheerleading, Horseback Riding, WaterCats Swimming, Wrestling, YogaChi, Strength and Stretch, Cardio Step, Adult Volleyball, and Adult Swim.
- Trunk or Treat was yet again an enormous success. Special thanks to Loveta Geesey for organizing such a wonderful event. A big thank you to Russell Johnson and Damien Myles at Community Recreation Center for allowing us to move the event indoors. And a special thank you to my department for braving the rain and wind to park cars for the event.
- Ithaca College Club Softball played a triple header here last weekend, on Christopher field.
- Congratulations to Lansing Varsity Volleyball Sectional Champs; they are now moving on to States.
- Congratulations to Trent Thibault NYS Champion in Cross Country. And, to Evie Jackson and Melody Sternburg for your impressive showing at states.
- Meggie and I met with members of the LCSD staff to work on scholarships and transportation for families that need help with Summer Programming; it was a great collaboration.
- Our football all-stars played in the All-Star Game in Windsor last weekend; it was a wonderful way to wrap up our football season.
- Our cheerleaders participated in a cheer exposition in Moravia on November 9th.

- This week we will be working on getting electricity to several of our dugouts to help with pitching machines. This will also be a huge help for the Christmas tree lighting.

Parks:

- Our staff has turned off the water at Myers Park for the season. Due to the lines not being buried deep enough this must happen every Fall. We then blow out the lines and pump in non-toxic antifreeze.
- We have had several water line breaks at Myers Park over the past month and a half. Thank you to Bolten Point for all your help.
- All boats, canoes, and kayaks are out of the water or dry dock for the season.
- Salt Point Clean-up Day was October 18th. Magnificent work by all our volunteers.
- The Calisthenics station pad has been prepped, and we will begin installation when we can fit it into our schedule.
- NYSEG has donated several trees for us to plant throughout the parks.
- Our staff has done an outstanding job of leaf cleanup in Myers Park; they have received many compliments.
- This year's Christmas Tree lighting ceremony will be on December 6th. Thank you to Moore's Tree Farm and Lansing Events Committee.

Trails:

- Jack Young has given the Town an easement along his property to the North to get to Conlon Road. We hope to expand that section soon. I also met with him about potential future easements.
- We will continue to address wet areas and ditch crossings.
- "Caution hunting signs" have been posted to make walkers aware that it is deer season, and people may be hunting on property located near the trail. (not Town property)
- We will be replacing boot brushes in the parking lot.

Town Hall/Community Center:

- The bid award will be in December for the Community Center and Schoolhouse roof projects.
- The Community Center furnace has been fixed twice in the last two weeks. One unit is in very bad shape.
- The Town Hall boiler had an issue over the weekend, and it was extremely cold in the building Monday morning. We resolved the issue as soon as we got here at 6:30am, but the building takes an exceptionally long time to return to temperature.*
- 17th Annual Lansing Artisan Fair will be held at the Lansing Community Center and Lansing Town Hall on December 5th and 6th.

Thank you to our DPW for loaning their equipment to our department.

This is only a very brief overview of what the Parks & Recreation department does. If you have questions or would like to meet with me one on one, please let me know.

The two (2) topics below were discussed during the Town Board Member Reports.

***Town Hall Heat:** Christine referenced Pat's report above which stated the extremely cold temperature in the Town Hall and asked for an update on the new system. Ruth stated the work for the new geo-thermal heat will begin in a couple of weeks. Ruth also stated the Town is getting a \$90,000 grant.

Trail Survey: Judy asked Pat about the Trail Survey and Pat reported:

- Park Foundation Grant is paying for the trail survey for the Trail Comprehensive Plan
- No trails are being built

DIRECTOR OF PLANNING REPORT – JOHN ZEPKO

No report.

TOWN CLERK REPORT – DEBBIE MUNSON

No report.

LANSING COMMUNITY LIBRARY REPORT – ANNIE JOHNSON

Submitted the following report to the Town Board and it was included in the meeting packet which was available on Town of Lansing website and as a handout.

**TOWN BOARD UPDATES
FROM THE LANSING COMMUNITY LIBRARY
November 2025**

1. Don't forget that if the Library is closed, you still have access to Libby, Hoopla, and Kanopy!
2. The library continues to provide free delivery to Woodsedge. The library also has a mobile wireless hotspot available for check out. The Wi-Fi is not password protected. The community is welcome to park in the lot to access the Internet.
3. Learn to play American Mah Jongg every Wednesday at 10:00 am.
4. The library has an Empire Pass and passes to the Museum of the Earth and the Cayuga Nature Center available for check out. Board games, puzzles, story time kits, and STEAM kits are also available.
5. The Library now offers free period products using an Aunt Flow dispenser. Unfortunately, we are no longer able to supply free COVID tests. We can help residents contact the USPS to get free tests in the mail.
6. Chair Yoga is offered every Monday at 10:00 am (new time!).
7. Learn T'ai Chi on Fridays at 10:30 am.
8. There is a year round book sale at the Library. Book donations are currently paused.
9. Story times for the month: Thursdays at 10:30. 11/6 All About Feelings, 11/13 What Pet Should I Get?, 11/20 Being Thankful
10. The Friends will hold their annual community meeting on 11/13 at 7:30.
11. The next adult book club will be 11/18 at 7 pm; the book is "This Time Tomorrow". Copies are available at the Library.
12. There will be a free screening of the documentary "The Librarians" at Cinemopolis on 11/12 at 6:30 pm.
13. On November 5th, there will be a meeting about free cancer screenings for people with no insurance, low insurance, or high deductible insurance (ages 45-64).

LANSING YOUTH SERVICES REPORT – RICK ALVORD

No report.

TOMPKINS COUNTY LEGISLATOR REPORT – MIKE SIGLER

Submitted the following report to the Town Board and it was available as a handout.

**Tompkins County Legislator
Michael Sigler
November 2025**

Hello and thank you for having me again. I want to thank the county's communications director Monica Savage whose reports I draw liberally from.

We passed our 2026 budget last night. The local share of next year's budget is \$56,871,844. That's an increase of 3.59 percent, but under the tax cap. That means a tax rate of \$4.90 per \$1000. That means an average home will pay \$31.26 more a year. This was a difficult budget with a double-digit healthcare increase, and we needed to add security to the county after a series of threats. We've also seen a flattening of assessments. At the meeting I called this year a reckoning. For many years, the county has been able to lower the tax rate because assessments had been increasing. The assessment department has unfairly taken the brunt of the complaints for rising taxes, while local governments, the county included, have been able to increase the levy while decreasing the tax rate. The county couldn't do that this year, and I don't expect that situation for several years. We must start our budgeting even earlier next year, looking at cuts in departments if we hope to lower taxes in Tompkins and we must address some structural funding problems like at the airport.

For years I've argued against naming the Ithaca Journal as our newspaper of record. It's state law that that designation belong to a daily paper, but the Ithaca Journal no longer serves the purpose this law was designed to address which is public notice. Most of my fellow colleagues agreed and a letter is being written calling on the state legislature to change the law. Better to have a strong weekly than a weak daily newspaper.

TCAT will see its budget increase by \$840,000 in 2026. The City of Ithaca and the County had been looking to increase it by \$1.5 million in total, but we can only match what all three partners, including Cornell, agree to.

In our November meetings, Legislator John reported the findings of the Center for Governmental Research (CGR) study on the current state of Emergency Management Services (EMS) in the county, including challenges, gaps, and future outlook. CGR presented their evaluation to the Public Safety Committee and will repeat the presentation at the Tompkins County Council of Governments meeting on December 11. The evaluation included key findings about EMS agency profiles, challenges in EMS education, and provider survey results, as well as suggested actions around a county EMS program, funding options, and next steps the county can take.

There's a shortage of Emergency Medical Technicians in the county. Tompkins-Cortland Community College is addressing that shortage. TC3 reported at the Tompkins Inter-Governmental Relations Committee on its (EMT) program in partnership with Upstate Medical and Cayuga Medical, which currently has 25 participants enrolled.

In Center of Government news. HOLT Architects presented a timeline and current cost projections for the deconstruction portion of the Center of Government project. The deconstruction includes three county-owned buildings at the corner of North Tioga and East Buffalo Streets, which require unforeseen asbestos abatement before reusable materials can be removed and sold for repurposing after suitable markets for these materials have been identified. The estimated timeframe for deconstruction is 8.5 months. After executive session deliberations, legislators unanimously approved up to \$2.6 million in funding for the deconstruction of these buildings.

The legislature allocated \$2,500 to print and distribute 10,000 food resource guides for five areas throughout the county to help residents find food distribution sites and volunteer opportunities.

The Director of Human Rights position is posted and will close on November 30. County Administration is accepting applications for the County Historian position until December 1. The Chief Equity and Diversity Officer posting closed on November 9.

For September, Finance Director Darrel Tuttle reported a 14.49% sales tax revenue decrease for the county compared to September 2024 (-\$1,189,000).

Thank you for having me.

PRIVILEGE OF THE FLOOR – COMMENTS

TeraWulf Data Center - Lansing Residents, Non-Residents and TeraWulf Representatives spoke about the Project

Statements Against the TeraWulf Project

- Energy Consumption
 - Amount of electricity used would strain the State’s power grid
- Carbon Emissions
 - New massive demand would be met by fossil fuels, increasing greenhouse gas emissions
- Cayuga Lake Health
 - Could worsen harmful algae blooms (HABS), disrupt fish populations and destabilize the lake’s ecosystem
- Noise Pollution
 - Industrial noise, vibration, low-frequency hum that disrupts sleep and health
- Economic Burden
 - Local residents could bear the cost of necessary grid and infrastructure upgrades

Statements in Support of the TeraWulf Project

- Rebuttal of Environmental Claims
 - TeraWulf representative shared three (3) Town Board members visited another operational site and stated “you know we don’t touch the lake”
 - Resident stated the intake at the former power station was a popular fishing spot – does not kill fish
 - Project’s review under the State Environmental Quality Review (SEQR) process was cited as evidence of independent oversight
- Procedural Frustration
 - “Massive waste of time” spent on the moratorium debate
 - Town Board criticized for not allowing TeraWulf to present its proposal at a Town Board meeting
- Call for Transparency
 - Three (3) Town Board members that visited another site found it was quiet but failed to report this information to the public
 - TeraWulf representatives invited anyone interested to visit a site for themselves

Residents Discontent with Town Board Conduct

Several speakers expressed disappointment with the Town Board, citing a “loss of transparency and communication”.

CONSENT AGENDA

- a. **MOTION FOR TOWN OF LANSING TO ACCEPT SAFETY TRAINING GRANT FROM PUBLIC EMPLOYER RISK MANAGEMENT ASSOCIATION (“PERMA”)**

MOTION 25-31

MOTION FOR TOWN OF LANSING TO ACCEPT SAFETY TRAINING GRANT FROM PUBLIC EMPLOYER RISK MANAGEMENT ASSOCIATION (“PERMA”)

Motion to accept the Safety Training Grant from PERMA, which consists of a \$3,500 reimbursement for AED/CPR/First-Aid/BBP safety training which was completed by qualified instructors from the American Red Cross on November 12, 2025.

**b. MOTION TO ADOPT USE OF SMALL UNMANNED AIRCRAFT SYSTEMS (SUAS) POLICY
MOTION M25-32**

MOTION TO ADOPT USE OF SMALL UNMANNED AIRCRAFT SYSTEMS (SUAS) POLICY

Motion to adopt the Small Unmanned Aircraft Systems (sUAS) Policy for the Town of Lansing effective immediately. The policy reads as follows:

Purpose:

This policy is intended to provide requirements for the use of Small Unmanned Aircraft Systems (sUAS) as defined by the Federal Aviation Administration (FAA) by any qualified Town of Lansing employee to aid in any municipal needs. This policy does not regulate, support, approve, or condone the use of private or commercial drones by other persons or entities, and applies only to the town and its operations.

Definitions:

Definitions related to this policy include:

Federal Aviation Administration (FAA) – A division of the Department of Transportation that inspects and rates civilian aircraft and pilots, enforces the rules of air safety, and installs and maintains air-navigation and traffic-control facilities.

Low Altitude Authorization and Notification Capability (LAANC) – A system which enables sUAS pilots to obtain near real-time airspace authorizations for operating in controlled airspace, particularly around airports, at or below 400ft.

Part 107 – When part 107 is referenced in this policy, it shall refer to 14 Code of Federal Regulations (CFR) Part 107 “Small Unmanned Aircraft Systems.”

Person Manipulation the Controls (PMC) – The person who is piloting or is otherwise physically controlling the flight of the UAS through the remote controller. If this person is not the RPIC, then the PMC shall be under the direct supervision of the RPIC.

Remote Pilot Certification – The certification required to fly drones under the FAA’s Small UAS Rule (Part 107, Section 107.12), demonstrating the understanding of regulations, operating requirements, and procedures for safely flying UAS. Such criteria include: obtaining a FAA Tracking Number by creating an Integrated Airman Certification and Rating Application profile prior to registering for the knowledge test and passing the initial aeronautical knowledge test: “Unmanned Aircraft General – Small (UAG).” FAA form 8710-13 shall be completed.

Remote Pilot in Command (RPIC) – The official term given by the FAA for the individual who either (1) directly operates the UAS or (2) directly supervises another individual operating the UAS (Part 107, Section 107.19). The RPIC is the person who is ultimately responsible for the overall UAS operation. The RPIC must obtain the proper FAA UAS Remote Pilot Certification, abide by ALL FAA regulations, and adhere to this policy during all Town UAS operations. The RPIC

shall ensure the flight is conducted safely, lawfully, and all necessary notifications have been made where applicable.

Unmanned Aerial System (UAS) – An unmanned aircraft of any type that is capable of sustaining directed flight, whether preprogrammed or remotely controlled (commonly referred to as an unmanned aerial vehicle (UAV) or drone), and all of the supporting or attached systems designed for gathering information through imaging, recording, or any other means. A drone by definition is an aircraft that is operated without the possibility of direct human intervention from within or on the aircraft.

Visual Observer (VO) – Personnel involved in UAS operations who are assigned to keep a constant visual on the UAS during flight operations. VOs scan the area using the FAA’s “see and avoid” technique to ensure the UAS remains clear of any possible hazards such as approaching aircraft, obstacles, etc. The VO shall have uninterrupted communication with the RPIC/PMC either in person or via cell phone, radio, etc.

Authority:

The use of sUAS within the National Airspace is regulated by the FAA under Title 14 of the Code of Federal Regulations (14 CFR) Part 107 – Small Unmanned Aircraft Systems. Flying a drone in any commercial capacity, including for governmental uses, requires that the prospective pilot pass the FAA aeronautical Part 107 Knowledge Test and be vetted by the Transportation Safety Administration (TSA) in order to receive a Remote Pilot Airman Certificate.

The FAA has jurisdictional authority to maintain and update rules and regulations on the use of sUAS. The Planning and Code Enforcement Department will engage in the use of sUAS following the tenants of the FAA rules and regulations related to this equipment.

At the time of the drafting of this policy, New York State has the following regulations for the use of drones:

- OPR-PCD-018- Effective 01/06/2015- Launching a sUAS is not permitted in state parks and historical sites without prior written approval.

There are also several Bills regarding drones under review, some of which do not pertain to the Town’s use of drones. The RPIC must monitor the following Bills and update the Town’s drone program accordingly should they be passed:

- Bill No. S06340, which makes conducting unlawful surveillance by use of a drone unlawful surveillance in the second degree. This Bill has been referred to the Committee on Codes.
- Bill No. S02300, which would require the registration of general aviation aircrafts; aircrafts used for civil aviation; issuance of certificates of registration; and proof of insurance. This Bill has been referred to the Committee on Transportation.
- Bill No. S01096, which establishes the Protect Our Privacy (POP) Act, imposing limitations on drone use for Law Enforcement. This Bill has been referred to the Committee on Codes.
- Bill No. S00694, which relates to the prohibition of civilian drone use within 500ft of a correctional facility. This Bill has been referred to the Committee on Crime Victims, Crime and Correction.
- Bill No. A07208, which imposes limitations on the use of drones by Law Enforcement, State, County, and Municipal Agencies. This Bill has been referred to the Committee on Governmental Operations.
- Bill No. A02065, which provides that it is a Class E Felony to operate an unmanned aircraft over a critical infrastructure facility. This Bill has been referred to and held for consideration with the Committee on Codes.

- Bill No. A00972, (same as S01096) This Bill has been referred to the Committee on Governmental Operations.
- Bill No. A00615, (same as S00694) This Bill has been referred to the Committee on Correction.
- Bill No. A00558, (same as S02300) This Bill has been referred to the Committee on Transportation.

Until Federal or State laws are in place, the Town will adhere to the Voluntary Best Practices for UAS Privacy, Transparency, and Accountability guidelines issued by the National Telecommunications and Information Administration.

Anticipated Uses:

The Planning and Code Enforcement Department anticipates the use of sUAS, including but not limited to, the following purposes:

- Code Enforcement Inspections;
- Stormwater Management Facilities, Stream and Detention Basins;
- Infrastructure Inspections including but not limited to water mains and roadways;
- Town Property Maintenance, including but not limited to building inspections, and trail maintenance;
- 2D and 3D imaging.

Conditions and Limitations:

The RPIC must adhere to the following conditions and limitations:

- A. Town sUAS are to be operated by FAA Certified Remote Pilots, or under direct supervision of a FAA Certified Remote Pilot. The RPIC shall adhere to the conditions and limitations outlined in this document.
- B. Use of sUAS owned by the Town for any purpose other than Town business is prohibited.
- C. At no time shall a Town sUAS be ‘loaned out’ to any other agency.
- D. All sUAS flights are to be logged and information made available to the public through the Freedom of Information Act (FOIA).
 - a. Operations – After each deployment of the sUAS, a complete record of the operation shall be maintained by the operator to include the name of the RPIC, RPIC certification/license number, address of the operation, and start and end time of the operation.
 - b. Training – All training on the sUAS shall be recorded in a Training Log including the name of the RPIC, RPIC certification/license number, address or area of training, start and end time of the training, and if there were any technical issues with the use of sUAS equipment.
 - c. Maintenance – A maintenance log must be kept for each Town sUAS. The maintenance log must include battery charging and any component replacement.
- E. The maximum flying height shall not exceed 400ft above ground level.
- F. To ensure visual capabilities during inclement weather conditions, the sUAS shall be operated at a minimum of 500ft below the cloud ceiling or 2,000ft horizontally from a cloud.
- G. All sUAS operations shall be conducted during daylight hours only. All operations shall be conducted under visual flight rules (VFR).
- H. The sUAS shall be operated within visual line of sight (VLOS) of the RPIC at all times. This requires the RPIC to be able to use human vision unaided by any device other than corrective lenses.
- I. Operations may utilize a visual observer (VO) to supplement situational awareness and VLOS. The sUAS shall be operated within the VLOS of the RPIC and VO, if

- available, at all times. The VO may be used to satisfy the VLOS requirement as long as the RPIC always maintains VLOS capability. The VO and RPIC shall be able to communicate verbally at all times; electronic messaging or texting is not permitted during flight operations. The RPIC shall be designated before the flight and cannot transfer his or her designation for the duration of the flight. The RPIC shall ensure that the VO may perform the duties required of the VO.
- J. Prior to each flight, the RPIC shall conduct a pre-flight inspection and determine the sUAS is in a condition for safe flight. The pre-flight inspection shall account for all potential discrepancies, e.g., inoperable components, items, or equipment. If the inspection reveals a condition that affects the safe operation of the sUAS, the aircraft is prohibited from operating until the necessary maintenance has been performed and the sUAS is found to be in a condition for safe flight.
 - K. The operator is responsible for maintaining and inspecting the sUAS to ensure that it is in a condition safe for operation.
 - L. The sUAS may not operate within 5 nautical miles of an airport reference point (ARP) as denoted in the current FAA Airport/Facility Directory (AFD) or for airports not denoted with an ARP, the center of the airport symbol as denoted on the current FAA-published aeronautical chart, unless permission is granted by the airport's Air Traffic Control (ATC) or otherwise permitted by an FAA Certificate of Airspace Authorization issued to the RPIC.
 - M. The operator shall receive proper permissions, by way of a LAANC, to fly within controlled airspace. The RPIC may choose which mobile application they use (ie; Aloft, B4UFly) to receive permission.
 - N. The RPIC shall abort the flight in the event of unpredicted obstacles or emergencies.
 - O. The RPIC is prohibited from beginning a flight unless, considering wind and forecasted weather conditions, there is enough available power for the sUAS to conduct the intended operation and to operate after that for at least five minutes or with the reserve power recommended by the manufacturer if greater.
 - P. The sUAS shall remain clear and give way to all manned aviation operations and activities at all times.
 - Q. The sUAS shall not be operated by the RPIC from any moving device or vehicle.
 - R. The sUAS shall not be flown directly overhead of a person not under safe cover and not related to the flight operation.
 - S. Any accident, damage to any property, and/or injury associated with the operation of the sUAS shall be immediately reported to the Planning and Code Enforcement Director who shall then contact the Town Human Resources Department. The RPIC may also be required to report the accident to the FAA within 10 days if the accident meets specific thresholds as defined by the FAA.
 - T. All operations shall be conducted over public property, or privately owned property with proper notice given to the property owner or an authorized representative.
 - U. The Remote Pilot Certificate, sUAS registration, and necessary authorizations obtained shall be present at all times during a mission flight and available upon request.

Privacy:

The Town's use of sUAS shall not infringe upon the rights and liberties of private citizens. The RPIC is responsible for ensuring that private citizens' constitutional rights and their reasonable expectation of privacy are protected when conducting surveillance or collecting evidence for code enforcement use, including but not limited to, inspections and abatements. The RPIC will be held accountable for ensuring that drone operations intrude to the minimal extent that is reasonable for the situation.

The Town will not use sUAS to collect evidence of potential code violations without first obtaining a search warrant or consent, or unless a legitimate emergency exists.

Any data, still or video, shall be uploaded to the corresponding permit or property ID in the Town approved software, as would happen during any conventional property inspection. Any Personal Identifying Information collected by use of a sUAS shall not be retained.

c. RESOLUTION UPDATING CIVIL SERVICE JOB TITLE FOR EMPLOYEE ELIZABETH PARKER RESOLUTION 25-129

RESOLUTION UPDATING CIVIL SERVICE JOB TITLE FOR EMPLOYEE ELIZABETH PARKER

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, Elizabeth Parker, Town Clerk Office, has been a faithful Town of Lansing employee employed as Administrative Assistant I, and who meets the qualifications and currently holds responsibilities and duties consistent with the Civil Service title of Administrative Assistant II.

Upon due consideration and deliberation by the Town of Lansing Town Board, now therefore be it RESOLVED as follows:

1. Effective November 24, 2025, Elizabeth Parker is hereby appointed as an Administrative Assistant II, with the same Town perquisites and benefits as are available to all employees of the Town and to such position. This position will be in the non-competitive class under the New York Hiring for Emergency Limited Placement Statewide (NY HELPS) program. At such time as the NY HELPS program concludes, these appointments will convert to a competitive classification.
2. This appointment will be an intermediate appointment, at 34 hours per week.
3. There will be no change to current hourly rates for this appointment.
4. The probationary period for this appointment is hereby set at 43 weeks.
5. The Town Personnel Officer be and hereby is authorized to make such changes to the Town’s employment and civil service rosters and file required civil service forms to place into immediate effect such changes and these resolutions, including by the filing of form MSD 428, if required.

d. RESOLUTION ACCEPTING JOHN ZEPKO’S RESIGNATION PER TOMPKINS COUNTY CIVIL SERVICE RULES AND UNDER TOWN LAW, AND FURTHER AUTHORIZING FILING OF FORM MSD 428

RESOLUTION 25-130

RESOLUTION ACCEPTING JOHN ZEPKO’S RESIGNATION PER TOMPKINS COUNTY CIVIL SERVICE RULES AND UNDER TOWN LAW, AND FURTHER AUTHORIZING FILING OF FORM MSD 428

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, the Director of Planning submitted his written letter of resignation on November 10, 2025 stating that he will be resigning from the Town of Lansing and from his position effective November 21, 2025, with his last working day being November 21, 2025; and

WHEREAS, upon consideration and deliberation upon the same, the Town Board of the Town of Lansing has hereby

RESOLVED, as follows:

1. The resignation of John Zepko, Director of Planning is hereby accepted effective November 21, 2025

- 2. The Town Personnel Officer be and hereby is authorized to make such changes to the Towns’ employment and civil service rosters and file required Civil Service forms to effect such changes and these Resolutions, including by the filing of form MSD 428, if required;

e. RESOLUTION ACCEPTING OFFER AND DEDICATION OF STORMWATER POND LOTS AT EAST SHORE CIRCLE MAJOR SUBDIVISION FOR AND ON BEHALF OF DRAINAGE DISTRICT #11

RESOLUTION 25-131

RESOLUTION ACCEPTING OFFER AND DEDICATION OF STORMWATER POND LOTS AT EAST SHORE CIRCLE MAJOR SUBDIVISION FOR AND ON BEHALF OF DRAINAGE DISTRICT #11

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, the Town of Lansing Planning Board duly approved the Final Plat for the East Shore Circle Major Subdivision, and the Town Board duly approved the formation of Drainage District #11 to manage stormwater at the two subdivisions within the mapped Drainage District #11; and

WHEREAS, all stormwater and highway facilities have been duly constructed and inspected, and the Developer has provided verification of good title, mappings, deeds, and related filing and conveyance instruments to dedicate the said stormwater facilities and pond lots located within the East Shore Circle Major Subdivision (Subdivision Plat Map Lots 8 and 9) to the Town of Lansing and Drainage District #11; and

WHEREAS, dedication of these stormwater lots was always part of the approved subdivision plat and plan, and this matter was previously subjected to review under SEQRA and a negative declaration was duly issued by the Planning Board for this action (PB#23-08), and the Town Board also approved this action when the stormwater drainage district was duly formed (TB#24-76), such that no further environmental review is required and, upon due deliberation hereupon, the Town Board of the Town of Lansing has hereby:

RESOLVED, that the Town accepts the proffers of dedication and the conveyances and transfers of specifically defined lands and improvements relating to the East Shore Circle Major Subdivision, more specifically being Lots 8 and 9 therein, including as part of Drainage District #11, each in the form as presented to the town and approved by town counsel, all in accord with the official subdivision plat as filed in the Tompkins County Clerk’s Office as Instrument No. 2025-07425.

f. RESOLUTION AUTHORIZING TOWN SUPERVISOR TO EXECUTE AGREEMENT FOR TEMPORARY PLANNING SERVICES

RESOLUTION 25-132

RESOLUTION AUTHORIZING TOWN SUPERVISOR TO EXECUTE AGREEMENT FOR TEMPORARY PLANNING SERVICES

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, effective November 22, 2025, the Town of Lansing will be without a Planner due to a resignation; and

WHEREAS, upon advisement from the current Director of Planning, the Town Supervisor has been meeting with the MRB Group regarding Planning Consulting Services and recommends contracting with them for temporary planning services; and

WHEREAS, the Town has determined the need to contract for temporary planning services, which does not require a formal RFQ process; now, therefore, be it

RESOLVED, that the Town Board of the Town of Lansing does hereby authorize the Town Supervisor to execute an agreement with MRB Group for temporary planning services, subject to the review by the Attorney for the Town.

g. RESOLUTION APPROVING AUDIT AND BUDGET MODIFICATIONS AND SUPERVISOR’S REPORT

RESOLUTION 25-133

RESOLUTION APPROVING AUDIT AND BUDGET MODIFICATIONS AND SUPERVISOR’S REPORT

The Supervisor submitted her monthly report for the months of September and October 2025, to all Board Members and to the Town Clerk. The Supervisor’s Reports were reviewed by Councilperson Joseph Wetmore. The bills were reviewed by Councilperson Laurie Hemmings and Councilperson Joseph Wetmore. The Supervisor’s Reports be approved as submitted and the Bookkeeper or the Accountant is hereby authorized to pay the following bills and to make the following budget modifications.

CONSOLIDATED ABSTRACT # 011

TOWN OF LANSING

**Abstract # 011
Summary by Fund**

11/17/2025
15:29:04

Code	Fund	Prepays	Unpays	Totals
A	GENERAL FUND TOWNWIDE	7,986.83	276,479.20	284,466.03
B	GENERAL FUND OUTSIDE VILLAGE	876.25	61,045.92	61,922.17
DA	HIGHWAY FUND TOWNWIDE		143,783.93	143,783.93
DB	HIGHWAY FUND OUTSIDE VILLAGE	198.03	115,020.03	115,218.06
HG	DPW FACILITY PROJECT	47.41	963,531.88	963,579.29
SL1-	LUDLOWVILLE LIGHTING DISTRICT	105.97		105.97
SL2-	WARREN ROAD LIGHTING DISTRICT	790.30		790.30
SL3-	LAKEWATCH LIGHTING DISTRICT	1,090.80		1,090.80
SS1-	WARREN RD SEWER	145.33	37,675.18	37,820.51
SS3-	CHERRY ROAD SEWER DISTRICT	24.03	10,384.39	10,408.42
SW	LANSING WATER DISTRICTS	2,295.96	306,573.79	308,869.75
TA	TRUST & AGENCY	1,293.50	74,594.53	75,888.03
Total:		14,854.41	1,989,088.85	2,003,943.26

**Budget Modifications for November 19th, 2025
Town Board Meeting**

General - A Fund

November 19th, 2025

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
A1110.130 (Court Clerk - Personal Services)	A1110.400 - (Justices - Contractual)	To cover additional expenses through year end. (New printer was purchased mid year)	\$ 750.00

A1380.401 (Actuary - Contractual)	A1320.400 (Independent Auditing)	To cover Insero services for 2024 Audit	\$ 1,000.00
A1630.406- (Community Center- Gas)	A1630.403- (Community Center- Electric)	To cover increased electrical costs	\$ 750.00
A5132.405- (Garage- Building Repair)	A5132.410 (Garage- Supplies & Maintenance)	To cover additional unplanned admistative expenses	\$ 3,200.00
A4989.400-(Health- Other-PPE)	A5132.410 (Garage- Supplies & Maintenance)	To replace refridgerator	\$ 3,000.00
A2708- Gifts & Donations - Calisthenics	A7110.200-(Parks- Equipment)	To record revenue received for Calisthenics Station	\$12,827.33
A7110.410-(Parks- Marina Repairs)	A7110.403 (Parks - Electric)	To cover increased electrical costs	\$ 9,000.00
A7310.100-(Youth Program-Personal Services)	A7620.400 (Adult Recreation- Contractual)	To cover increased class participation, we do receive 10% of increased participation through revenue	\$ 1,800.00
A599 (Appropriated Fund Balance)	A1620.403- (Buildings-Electric)	To cover increased electrical costs	\$ 3,000.00
A599 (Appropriated Fund Balance)	A1910.400 (Unallocated Insurance)	To cover increased insurance cost	\$ 3,211.79

Warren Road Sewer Fund - SS1

November 19th, 2025

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
SS1-599 (Appropriated Fund Balance)	SS1-1420.400- (Attorney- Contractual)	To cover additional legal expenses through year end	\$ 2,500.00
SS1-599 (Appropriated Fund Balance)	SS1-1440.400- (Attorney- Contractual)	To cover additional engineering expenses through year end	\$ 1,000.00
SS1-599 (Appropriated Fund Balance)	SS1-8120.100- (Sewer- Hwy Personal Services)	To cover additional payroll expenses through year end	\$ 1,500.00

h. CONSENT AGENDA MOTIONS M25-31 – M25-32 AND RESOLUTIONS 25-129 – 25-133

RESOLUTION 25-134

CONSENT AGENDA MOTIONS M25-31 – M25-32 AND RESOLUTIONS 25-129 – 25-133

WHEREAS, upon due deliberation thereupon, the Town Board of the Town of

Lansing has hereby

RESOLVED, that the Consent Agenda Motions **M25-31 – M25-32** and Resolutions **25-129 – 25-133**, are hereby approved as presented and amended, and

The question of the adoption of such proposed Consent Agenda Motions and Resolutions were duly motioned by Councilperson Judy Drake, duly seconded by Councilperson Joseph Wetmore, and put to a roll call vote with the following results:

Councilperson Judy Drake – Aye Councilperson Christine Montague – Aye
Councilperson Joseph Wetmore – Aye Supervisor Ruth Groff – Aye

Accordingly, the foregoing Motions and Resolutions were approved, carried, and duly adopted on November 19, 2025.

BOARD MEMBER REPORTS

Judy Drake – reported the following:

Fire Department

- Attended their meeting
 - John Hatfield was there from the Business Alliance
- Talked about bringing back the pancake breakfasts
- She will let them know they can get free cable TV

Planner Vacancy

- Entry level position
 - Start interviews Friday

Laurie Hemmings

No report.

Christine Montague

Submitted the following report to the Town Board and it was included in the meeting packet which was available on Town of Lansing website and as a handout.

Christine Montague Town Board Member Report November 2025

Lansing Housing Authority, Oct 27

- New windows and siding were installed at Woodsedge this month. The town code enforcement office was called by a resident who thought that the windows weren't being installed correctly, but upon inspection, the work was found to be good. Some rot was found and repaired before residing. New lights were also installed out back and the board determined some adjustments in brightness may be necessary.

Tompkins Co Youth Services Board, Oct 27

- We had a presentation by Cooperative Extension's Rural Youth Services leaders. This is their 30th year guiding Rural Youth Services in the towns and the Joint Youth Commission for the county's villages and some other small communities. They focus on developing life skills in young adults using the models from 4H. The Lansing Youth Services program includes computer programming lessons, making crafts to sell at the holiday craft sale, and youth employment at the library. In their surveys they have found that transportation is a challenge for

Joseph Wetmore

Submitted the following report to the Town Board and it was included as a handout.

**Joseph Wetmore
Town Board Member Report
November 19, 2025**

**Owasco Lake Watershed Management Council, Inc.
Tuesday, October 21·10:00 – 11:30am**

- *Director’s Summary – Adam Effler
- * Hunting property permissions – Ed Wagner
- * Treasurer’s Audit and Finance Report
- * Lake Level Report – John West
- * Global Aquatic Research (GAR) foam research and the relationship between algal blooms and toxic chemicals – Rick Smith and Stella Woodard
- * Owasco Watershed Lake Association Update – Carol Sutkus
- * Cornell Cooperative Extension Update – Daniel Welch or Frank Clarke
- * Watershed Inspection Monthly Report – Jesse Lloyd

**Cayuga Lake Intermunicipal Watershed organization
Wednesday, October 22·3:00 – 5:00pm**

- * Consider letter of support for Senate Bill S5759C and Assembly Bill A6192D – Urging Caution in the Land Application of Biosolids to Protect Water Resources and Public Health.
- * Watershed Manager Report: Isaac Walker (10 minutes)
- * Chair Report: Roxy Johnston
- * Presentation: Bolton Point Water System DWSP2 Updates, NY Section American Water Works Association Updates/One Water Workforce: Presented by Steve Riddle, General Manager
- * Bolton Point Water System Treatment Plant Tour & Q/A for Bolton Point Staff

**Yellow Barn Solar PILOT/HCA pre meeting
Friday, October 24·9:30 – 10:30am**

Representatives of the Towns of Groton and Lansing met with our attorney, Matthew A. Eldred, to prepare for the meeting later that morning.

**Yellow Barn Solar PILOT/HCA Discussion
Friday, October 24·12:00 – 1:00pm**

A Zoom call was held with representatives from the Towns of Groton and Lansing, the Tompkins County Industrial Development Agency (IDA), and Yellow Barn Solar (YBS) to discuss the proposed Payment in Lieu of Taxes (PILOT) agreement and the Host Community Agreement (HCA) for the Yellow Barn Solar project.

**OLWMC Bylaws
Monday, October 27·9:30 – 11:00am**

A Zoom meeting with the OLWMC lawyer and several board members to review the OLWMC bylaws, examine the specific structure of membership, and discuss how membership relates to the board of directors.

**Planning Board
Monday, October 27·6:30 – 8:30pm**

- *Final Plat Review of Minor subdivision of lands located at 130 Asbury Rd into two parcels: “Parcel A” (1.601 acres), “Parcel B” (2.223-acre flag lot). This project is located in the R1 zoning district The Board approved the project.
- * Sketch Plan Review of Minor subdivision of lands located at 178 Wilson Rd into four parcels: “Parcel 1” (1.45-acres), “Parcel 2” (2.25-acres), “Parcel 3” (2.16-acres), “Parcel 4” (9.40-acres) This project is located in the RA zoning district. The Board approved the project.

* Sketch Plan Review of Minor Subdivision of lands located at 118 Sharpsteen Rd into two parcels: “Parcel 1” (118.21-acres), “Parcel 2” (5.22-acres), This project is located in the AG zoning district. The Board Scheduled Public Hearing for November.

* Site Plan Review of new professional office park and associated site work including new paving and stormwater management practices. This project is located in the IR zoning district. The Board scheduled Public Hearing for November.

* Sketch Plan Review for Contractor Yard and associated site work including hoop house, scales, office trailer and stormwater management practices. This project is located in the AG zoning district. The Board requested more detailed plans.

* Proposed Law Moratorium discussion to see where the Planning Board stands on the matter. The Board took a poll and expressed that a tighter, clearer, more well thought plan should be considered and therefore, would not be in agreeance to the current moratorium at this time.

Cayuga Data Campus Informational Session

Wednesday, October 29·6:30 – 8:00pm

Mr. Paul Prager’s Presentation on the Terawulf Project

Mr. Prager (CEO, Terawulf) began with a five-minute autobiography. Very little project specific information was provided; most details emerged only in response to audience questions.

Throughout his remarks, Mr. Prager presented himself as a supporter of the community. He identified “Ruth and Mr. Wetmore” as town board members he viewed as problematic and said that public officials who supported his project were intelligent. He also criticized Assemblymember Anna Kelles, saying she had spread misinformation, and stated, “Unlike Anna Kelles, we are not an international company,” while maintaining that TeraWulf is a local project.

Mr. Prager claimed Terawulf was blindsided by the moratorium, stating Terawulf learned about it from the town website. He argued that the town should have contacted them directly, ignoring that Supervisor Groff and I had already spoken at length with Jerry Goodenough and Sean Farrel about the proposed moratorium before it was made public.

He repeatedly suggested that the planning board could address all community concerns, implying it could dictate lake water intakes, impose noise limits beyond legal authority, and enforce any other demands on Terawulf—an unrealistic and misleading portrayal of the board’s actual powers.

When asked about the ash pile from the former power plant, Mr. Prager first stated that TeraWulf was not leasing that portion of the property, then explained that his company was subject to a 30-year monitoring and reporting requirement. It was unclear which company he was referring to, as he discussed leases among several entities, each of which he appeared to have some degree of ownership or leadership in.

Mr. Prager continued to insist that Terawulf would not conduct water withdrawals from Cayuga Lake, yet the company filed a permit request for its proposed project to renew and modify the existing Water Withdrawal permit (WSA #11,753). Under the modification, the maximum daily withdrawal would be reduced to 1.008 MGD, down from the previously permitted 2.45 MGD—directly contradicting his statements.

When asked about the water withdrawals at the operating facility in Somerset, Mr. Prager said they were used for “dust control.” He did not elaborate on why 1.87 billion gallons of water per year would be required for that purpose.

He complained that the town board would not let him take over a meeting for a presentation by him. He omitted that he was told that the agenda was already full. He also omitted that that the meeting ran until midnight. He also criticized the planning board for not allowing a presentation by Terawulf. He neglecting to say that planning staff determined the data center was not a permitted use in the industrial zone.

Mr. Prager described his organization as a long-standing community member. He also made reference to the “Tompkins Gazette” and the gentleman who owns Rogue Harbor.

Mr. Prager was unable to answer questions about a potential PILOT agreement, sales tax waivers, or how Terawulf arrived at its \$10 million annual tax estimate. When asked to sign a written commitment limiting noise outside the property line to 20 decibels—a promise Terawulf representatives had previously guaranteed—he refused. He also claimed a decommissioning bond would be unnecessary, asserting the project would never require decommissioning. When Councilperson Judy Drake asked if Terawulf would consider a PDA instead of the planning board route, Mr. Prager said he did not understand how that would work.

Finally, when Fernando Figueroa from the IthacaVoice attempted to ask a question, Mr. Prager dismissed him as biased and refused to allow him to speak, all while touting Terawulf’s “transparency.”

Speakers who criticized the project and those who spoke in favor of it received about an equal amount of applause. A few spoke in favor, including one resident from Somerset, but most questions reflected skepticism and a lack of trust in TeraWulf.

Yellow Barn Solar Project
Monday, November 10·9:30 – 10:30am

Representatives from Groton, Lansing, and the Tompkins County Industrial Development Agency (TCIDA) met to discuss the proposed host community agreement for the Yellow Barn Solar project. A revised offer was presented and agreed upon by all parties.

Public Hearing – Yellow Barn Solar Project
Monday, November 10·10:30 – 11:30am

A public hearing was held by the Tompkins County Industrial Development Agency (TCIDA) regarding Yellow Barn Solar, LLC’s application for assistance with a 160MW solar energy project on approximately 512 acres in the Towns of Lansing and Groton. The proposed project includes planning, design, construction, and operation of the solar facility, along with related equipment and improvements.

The purpose of the hearing was to present the application and receive public comments on the Agency’s proposed financial assistance, which may include sales and use tax and mortgage recording tax exemptions, as well as a partial real property tax abatement.

No members of the public attended the hearing, and therefore no comments were received. Agency representatives were present to explain the project and the proposed financial assistance.

Planning Board
Monday, November 17·6:30 – 8:30pm

*Final Plat Review of Minor subdivision of lands located at 118 Sharpsteen Rd into two parcels: “Parcel 1” (118.21-acres), “Parcel 2” (5.22-acres), This project is located in the AG zoning district. Approved

* Site Plan Review of new professional office park and associated site work including new paving and stormwater management practices. This project is located in the IR zoning district. Approved

Owasco Lake Watershed Management Council, Inc.
Tuesday, November 18·10:00 – 11:30am

*Director’s Summary – Adam Effler

*Treasurer’s Audit and Finance Report

* Lake Level Report – John West

*Upgrades at the Village of Moravia Wastewater Treatment Facility – Sean Cochran

*NYSDEC Finger Lakes Watershed Program– Gabriel Yerdon

*Owasco Watershed Lake Association Update – Carol Sutkus

*Watershed Inspection Monthly Report – Jesse Lloyd

Ruth Groff – reported the following:

DPW Update

- Gave updated August and September reports from LaChase to the Town Board
- Gave report of DPW changes and expected changes to the Town Board
 - Changes received today total about \$8,200 (electrical, IT, structural)

WORK SESSION MEETING ITEMS OF DISCUSSION

Board/Committee Interviews

- Planning Board – Joe and Laurie
- Zoning Board of Appeals – Christine and Judy
- Conservation Advisory Council – Christine and Ruth
- Agriculture & Farmland Protection Committee – Judy and Ruth

Joe stated no one is stepping down from the committees.

Ruth stated, on the Agriculture & Farmland Protection Committee, everyone’s terms expire December 31, 2025.

Judy stated if people want to continue on a board/committee, hopefully their time on the committee is considered. The chair of the board/committee and one staff person also interview.

MRB Planning Group

- Ruth met with them concerning a consultant planner
- They are putting a draft (scope of services) proposal together
- Minimum three (3) days a week in Lansing
- Will fill in until a planner is hired

MOTION TO ENTER CLOSED SESSION

Supervisor Ruth Groff moved to **ENTER CLOSED SESSION TO GET ADVICE FROM COUNSEL ON YELLOW BARN SOLAR AND ZONING BOARD OF APPEAL MATTERS AT 7:31 PM.**

Councilperson Joseph Wetmore seconded the motion.

Councilperson Judy Drake recused herself due to conflict of interest and left the meeting at 7:31 PM.

All in Favor - 3 Opposed - 0

MOTION TO EXIT CLOSED SESSION

Councilperson Joseph Wetmore moved to **EXIT CLOSED SESSION AT 8:44 PM.**

Supervisor Ruth Groff seconded the motion.

All in Favor - 3 Opposed - 0

MOTION TO ADJOURN MEETING

Councilperson Jospheh Wetmore moved to **ADJOURN THE MEETING AT 8:45 PM.**

Supervisor Ruth Groff seconded the motion.

All in Favor - 3 Opposed - 0

Minutes taken and executed by the Town Clerk. Closed Session minutes were taken by Guy Krogh, Town Counsel, and executed by the Town Clerk.

November 19, 2025

Respectfully submitted,

Deborah K. Munson, RMC
Town Clerk