

REGULAR TOWN BOARD MEETING
January 21, 2026

A Regular Meeting of the Lansing Town Board was held at the Town Hall Board Room, 29 Auburn Road, Lansing, NY, and streamed live on YouTube on the above date at 6:30 p.m. The meeting was called to order by Ruth Groff, Supervisor, and opened with the Pledge of Allegiance to the flag. Roll call by Deborah K. Munson, Town Clerk, showed the following to be

PRESENT:

Judy Drake, Councilperson
Christine Montague, Councilperson
Ruth Groff, Supervisor
Laurie Hemmings, Councilperson
Joseph Wetmore, Councilperson

ABSENT: No one absent

ALSO PRESENT: Jessica Hall, Deputy Town Clerk, Mike Moseley, Highway Superintendent/Director of Public Works, Mary Ellen Albrecht, Bookkeeper, Patrick Tyrrell, Director of Parks & Recreation, Guy Krogh, Town Counsel, Mike Sigler, Tompkins County Legislature, Kelly Gavitt, Joe Darrow, Peter Meskill, Dale Meskill, David Bickal, Sabrina Johnston, Harold Mills, John Duthie, Craig Christopher, Bruce Barber, Larry Cathles, John Payne, Diane Duthie, Kelly Lovejoy, Lauren Baker, Cory Baker, Dean Shea, Carolyn Greenwald, Doug Boles, John Dennis, Jason Moore, Eric Eisenhut, Dan Graybeal, Tony Eisenhut, Patrick Moylan, Stephen J. Palladino, and a few other attendees.

DEPARTMENT OF PUBLIC WORKS REPORT – MICHAEL MOSELEY

Submitted the following report to the Town Board and it was included in the meeting packet which was available on Town of Lansing website and as a handout.



DEPARTMENT OF PUBLIC WORKS REPORT
January 2026

NEW DEPARTMENT OF PUBLIC WORKS BUILDING:

- The Town of Lansing continues to collaborate with LeChase on the development of the new Department of Public Works (DPW).
- All foundations such as footers, and piers for the New DPW building have been completed.
- All CMU (block beneath grade) has been completed.
- All exterior block (split face and ground face) will be complete by 1/26/2026.
- Erection of the new DPW building (structural steel) will be completed by 1/23/2026.
- Temporary power has been completed by NYSEG and distributed to the site by the Electrical contractor (Panko)
- The water main standpipe has been installed in the water room of the new DPW building.
- The exterior siding will begin the week 1/26/2026 and run + or – 32 days with the roof starting directly following the new DPW building.

WINTER MAINTENANCE:

- Winter has arrived in Lansing, and our dedicated crew members are working tirelessly to ensure the roads are plowed, salted, and safe for everyone in the community.

MULCHING

- The Town of Lansing has completed mulching operations at the brush pile. Both the brush drop-off area and the mulch pickup pad have now been fully reopened for public use. Residents of the Town of Lansing and Village of Lansing are welcome to resume disposing of acceptable brush materials and collecting mulch.

OFFICE:

- The Town of Lansing continues to work hand and hand with the Village of Lansing and the Village of Cayuga Heights regarding the Intermunicipal Agreement for Sewer District One.

MEETINGS ATTENDED BY THE HIGHWAY SUPERINTENDENT/DIRECTOR OF PUBLIC WORKS:

- Commissioner Meeting with Bolton Point: *Responsible for passing resolutions that govern Bolton Point.*
- Engineering and Operations Meeting with Bolton Point: *Responsible for the infrastructure of the municipalities that make up Bolton Point.*
- Highway Barn Committee: *Responsible for working with architects, engineers, and construction managers on the design and development of the new Department of Public Works facility.*
- Water, Sewer, and Stormwater Committee (WSSC): *Responsible for evaluating proposals relating to the Town's water, sewer and stormwater. The goal is financial and engineering analysis.*
- Lansing Town Department Heads Meetings.
- Capital Improvement Committee.
- Personnel Management Committee.

Mike also reported:

Security Concerns

- Thefts have occurred at the DPW construction site, including tools stolen from a broken-into trailer (owned by Homer Iron Works) and gas theft.
- The Town is working with the Tompkins County Sheriff's Department.

PARKS AND RECREATION REPORT – PATRICK TYRRELL

Submitted the following report to the Town Board and it was included in the meeting packet which was available on Town of Lansing website and as a handout.



January 2026
Town Board Report

RECREATION:

- Current Programs include Boys and Girls basketball, Cheerleading, Indoor Soccer, Skating, Skiing, Hitcats Winter Program, WaterCats Swimming, Wrestling, Travel Volleyball, YogaChi, Strength and Stretch, Cardio Step, and Adult Volleyball.
- After six years without, we have a bus going to ski club again.
- Our youth wrestlers have competed in several tournaments.
- We had to repair several of our backstop screens and backstops due to high wind damage.
- The Christmas tree has been taken down. Again, thank you to all involved, especially Moore's Family Farm, Lansing Event Committee, Wildlife Resolutions – John Hatfield, Salt Point Brewery, and our staff.
- We will be reconditioning and organizing our football equipment that has been returned over the next few weeks.

PARKS:

- Our current agreement with the NYS DEC for Salt Point has less than 5 years remaining; it is time for us (the Town) to start thinking about renewal or purchase. Guy and I have discussed.
- Camping and Pavilion reservations are now open. Camping as usual has filled up fast. We are excited to be able to offer six additional camp sites this summer.
- Our staff is currently working on the new fitness station at Myers Park. Concrete footings were poured last week. We hope to have this completed by early Spring.
- We have completed our winter mowing plan at Salt Point. This helps keep some of the invasive plants at bay.
- The staff continues servicing equipment. This is vital to us being ready once the weather changes.
- We are working on several grants for a new accessible canoe/kayak launch.
- Boat Slip lottery applications are available for 2026. Applications are due back January 30th. Please pick one up in our office or print one from our website. This is for a three-year boat slip term.
- Kayak rack spots are also available now; those are also filling up quickly.

TRAILS:

- We are currently working on several ditch crossings, bridges, and winter brush mowing.
- Several flowering trees have been planted along the sidewalk portion of the trail, in front of Salt Point Brewery.
- The boot brushes in the parking lot have been replaced.
- The trail parking lot has been plowed thus far, but please be careful as it does become icy.
- Lansing Greenway Phase One Feasibility Study has been completed; it is in front of the board for adoption.
- The Lansing Greenway Master Plan is starting to take shape; MJ team is continuing the work diligently on this project.
- The Myers Road Trail Feasibility Study has also been completed. Dave Herrick will discuss this in his Town Board report.

TOWN HALL/COMMUNITY CENTER:

- Halco has completed the pipe installation behind the Town Hall. They will be coming back in the Spring to level and re-seed the area.
- The Community Center furnace continues to be an issue.
- The Court office currently has no heat; space heaters are used daily. Likely, the Parks & Rec Department does not either.
- My crew is working on shelving for the new sound board in the courtroom.
- Thank you to my crew for keeping the Town Hall and Community Center sidewalks and entrances shoveled out this winter.

As always, thank you to our DPW for loaning their equipment to our department and other collaboration efforts.

This is only a very brief overview of what the Parks & Recreation department does. If you have questions or would like to meet with me one on one, please let me know.

Pat also reported:

Website Platform / Template

- The current website platform / template will be obsolete in April or May. The new platform will be the same company and about the same cost, but it will look different.

TOWN CLERK REPORT – DEBBIE MUNSON

Debbie reported the following:

Taxes

- The tax warrant is about \$18 million and to date almost \$4 million has been collected. A lot more money will still be paid in January.

Senior Citizens Exemption

- Debbie reminded the Town Board about the information from Director of Assessment Jay Franklin concerning Senior Citizens Exemption. There are three (3) new exemption levels to increase the maximum exemption from 50% to 65%. A local law will need to be adopted by March 1, 2026 to be effective for next year. A public hearing will need to be at the February 19, 2026 meeting and the local law will need to be written and available prior to that.
- Supervisor Ruth Groff will move forward with the Senior Citizens Exemption. Town Counsel Guy Krogh will write the local law.

LANSING COMMUNITY LIBRARY REPORT – ANNIE JOHNSON

No report.

LANSING YOUTH SERVICES REPORT – RICK ALVORD

No report.

TOMPKINS COUNTY LEGISLATOR REPORT – MIKE SIGLER

Reported the following:

Leadership Changes

- Shauna Black is the new chair of the County Legislature; Deborah Dawson is vice chair.

Health and Human Services

- Mike will be on this committee.
- Focus will be on the shelter relocation, the mental health stabilization unit, and a potential detox center.

Department of Motor Vehicles (DMV) Status

- The DMV will close from 1:00 PM on February 13 through February 17, 2026, for a statewide system upgrade.

Hospital Sustainability

- Discussion of the financial struggles of rural hospitals, specifically Cayuga Medical Center, where nurses recently voted 82% in favor of unionization.

ENGINEER FOR THE TOWN – DAVE HERRICK

Reported the following:

Myers Road Trail Concept Study

Town Engineer David Herrick presented a concept study for a trail connecting Ridge Road to Myers Park and Salt Point to Myers Park and including the school district.

<u>Feature</u>	<u>Specification / Detail</u>
Surface	Asphalt pavement (chosen over stone dust for multimodal use)
Width	8 feet (minimum for combined bicycle and pedestrian safety)
Safety	Horizontal separation from the road and vertical curbing
Maintenance	Designed to be plowed in winter using standard Town equipment
Funding	Potential sources include Waterfront Revitalization and Office of Parks grants
Next Steps	Public engagement and landowner outreach prior to July grant deadlines

This is in the Capital Plan for a future year, not for 2026.

TOWN HISTORIAN – SHERI LACKO MUNSON

**Town Historian Yearly Report
Date of Report: December 19, 2025
Sheri Lacko Munson**

Reporting Period: July–December 2025

Introduction and Appointment

I was appointed Town of Lansing Historian on **July 16, 2025**. The past six months have been an active and productive period of transition, learning, and public engagement. I extend my sincere thanks to **Fannie Welch** for her many years of dedicated service as Town Historian and her assistance to Louise Bement, our long-time Lansing historian; to **John Howell, President of the Lansing Historical Association**, and the **members of the Lansing Historical Association** for their warm welcome and ongoing assistance; and to **Town Supervisor Ruth Groff** for her support.

Since my appointment, I have focused on familiarizing myself with the archive building, its collections, and existing organizational systems, while also working to expand public access and begin planning for future preservation and commemorative efforts.

JULY 2025

- **July 16:** Official appointment as Town Historian.
- **July 29:** Attended Lansing Historical Association meeting.
- Continued orientation to the archive building, documents, and historic artifacts.

AUGUST 2025

- **August 5:** Met with John Howell and Susan Gutenberger, Town Library Director, to discuss potential display area for an Eagle Scout project, potential library storage space for sensitive archival documents, and other archive needs.
- **August 5:** Met with John Howell and Pat Tyrrell to discuss laptops, software, scanning equipment, and budget needs for future digitization of archival materials, and early planning for the United States 250th anniversary.
- Conducted research for the Town of Lansing "Founding Story" essay for submission to NYAOT for the U.S. 250th Anniversary.
- **August 26:** Hosted evening open archive hours (4:30–6:00 PM); **1 visitor**.
- Preserved two newly discovered historical documents using Mylar film.

- Continued reading and research of local history books authored by past town historians and the 1994 historical context narrative.
- **August:** One-page introduction of myself published in the Lansing Historical Association newsletter, sharing my interest in local history and future goals.

SEPTEMBER 2025

- **September 13 (Second Saturday):** Attended Tompkins County Historian and Municipal Historians meeting (10:00–11:15 AM).
- **September 30:** Hosted open archive hours (4:15–6:30 PM); 2 visitors.
- **September 30:** Attended Lansing Historical Association meeting.

OCTOBER 2025

- **October 11 (Second Saturday):** Archive building open for research (10:00 AM–12:00 PM) by archive volunteers.
- **October 21:** Hosted open archive hours (4:15–6:30 PM); 3 visitors.
- **October 21:** Community planning meeting for the U.S. 250th Anniversary (6:00 PM).
- **October 26:** Submitted Town of Lansing "Founding Story" essay to the NYAOT for the United States 250th Anniversary of Independence. Essay will be shared in a future issue of the Lansing Historical Association newsletter. If chosen, NYAOT will highlight Lansing, NY at their annual meeting.
- Reached out to Lansing Middle School teachers regarding possible student participation in 250th anniversary activities.
- Conducted research related to Ludlowville history, including review of the Genoa Historical Society website and the *Genoa Tribune*.

NOVEMBER 2025

- **November 8 (Second Saturday):** Archive building open for research (10:00 AM–12:00 PM); 2 visitors, including individuals interested in historic signage and waterfront trail markers.
- **November 18:** Hosted open archive hours (4:15–6:30 PM); 2 visitors.
- **November 18:** Attended Lansing Historical Association meeting.
- **November 18:** Asked to fill the open position of Vice President of the Lansing Historical Association.
- **November 19:** Community planning meeting for the U.S. 250th Anniversary (6:00 PM).
- **November:** Accepted donation of an antique cabbage shredder delivered by Cathy Moseley Moore from the Benson family.
- Began transcription of **Noble Keeney's 1914 journal**, a Lansing farmer and veteran, including research on his wife Ella Bacon Keeney, his in-laws the Bacon family, and Ella's grandparents the Teeters, who are frequently referred to in the journal.

DECEMBER 2025

- **December 3:** Applied for New York State Library / NYSLCE Municipal Historian Library Card.
- **December 4:** Library card application approved.
- **December 5:** Placed simple holiday decorations for the archive building.
- **December 6:** Archive building open with Historian as host during the Artisan Craft Fair from 10:00 AM to 3:00 PM; 12 visitors, plus 5 additional individuals who stopped in while seeking the craft fair. Shared information about the archive building, local history resources, and Lansing Historical Association membership.
- **December 6:** Accepted donations from Cory Baker, including Cayuga Rock/Cargill memorabilia, diploma, wedding announcement, Crew Mine

- Rescue jacket, and related materials.
- Promoted books by past Town of Lansing historians and local authors.
- December 12:** Researched *Genoa Tribune* issues from 100 years ago for Lansing-related news.
- Created museum description cards for the Treman Cider Mill and a donated cabbage shredder.
- December 18:** Researching and getting quotes for the cost of five banners to display along Auburn Road to commemorate the United States 250th Anniversary celebration.
- Continued transcription and research related to Noble Keeney and the Keeney and Bacon family histories.
- Ongoing review and setup of historian email accounts and correspondence.

Archive Visitor Log (July-December 2025)

Date	Time	Number of Visitors	Notes
August 26, 2025	4:30–6:00 PM	1	Evening open hours
September 30, 2025	4:15–6:30 PM	2	Evening open hours
October 21, 2025	4:15–6:30 PM	3	Evening open hours
November 8, 2025	10:00 AM–12:00 PM	2	Second Saturday visitors; interest in historic signage
November 18, 2025	4:15–6:30 PM	2	Evening open hours
December 6, 2025	10:00 AM–3:00 PM	17	Artisan Fair open house; includes 5 visitors seeking craft fair

Ongoing Monthly Activities

Archive Access

- The archive building is open for research on the second Saturday of each month from 10:00 AM–12:00 PM, thanks to archive volunteers Ann Drake and Joan Hass.
- The archive building is also open on the last Tuesday of each month from 4:15–6:30 PM, hosted by the Town Historian.
- The archive is also open by appointment with the Town Historian or volunteers. Visitors are welcome by contacting the Historian directly; email is the preferred method: townhistorian@lansingtownny.gov.

County and Local Meetings

- Brainstorming meetings with a variety of Lansing community members and organizations for 250th anniversary planning
- Regular attendance at Tompkins County Historian and Municipal Historian meetings, held on the second Saturday of the month.
- Lansing Historical Association meetings attended in July, September, and November 2025.
- Membership in New York State historian organizations such as The Association of Public Historians of New York State.

Public Engagement and Outreach

- Active presence on social media (Instagram and Facebook) with the assistance of Cathy Moseley and Cory Baker.
- Promotion of public use of archival resources and local history awareness.

Research and Preservation Efforts

- Transcription and digitization of Noble Keeney's 1914 journal, with plans to share entries in the Lansing Historical Association newsletter.
- Research into Ludlowville history, abolitionist activity, early Lansing families, Portland Point, and historic maps near Breed Road.
- Preservation and organization of newly donated materials, yearbooks, and school-related artifacts.
- Plans to return historic schoolbooks to the one-room schoolhouse collection.
- Goal to implement History Forge, a community history program in Ithaca that allows residents to contribute personal stories, documents, and photographs to a shared digital archive, increasing public engagement and preservation of local history.

Planning for the U.S. 250th Anniversary

- Participation in community planning meetings.
- Outreach to educators and community members.
- Initial research into banners, potential murals, and other commemorative projects.

Needs and Goals for 2026

- Laptop and software for archival work
- Printer/copier/scanner and supplies (ink)
- Archival sheets and storage boxes
- Membership in New York State municipal historian organizations
- Banners and materials for U.S. 250th anniversary events
- Continued development of digitization workspace within the archive building
- Implementation of History Forge program to engage the Lansing community in documenting and preserving local history

Conclusion

The latter half of 2025 has been a period of strong foundation-building for the Town Historian's office. Through increased public access, preservation efforts, research, and planning for future commemorations, I look forward to continuing this work in 2026 in collaboration with town officials, volunteers, and the Lansing community.

PRIVILEGE OF THE FLOOR – COMMENTS

Trails

- One resident spoke about the lack of shade on the Lansing Center Trail. They also stated they were in favor of the Greenway Trail.
- Another resident spoke in favor of the trails and the importance of asphalt.

Planning Board Alternate Member Resolution

Approximately eight (8) residents spoke about the proposed Planning Board Alternate Member Resolution. The most significant point of conflict involved the decision not to reappoint John Duthie as a Planning Board Alternate Member.

Public comments revealed several concerns:

- Accusations of Retaliation: Multiple residents characterized the move as "political revenge" or "retaliation" because Duthie ran for Town Board against current members.
- Procedural Flaws: Planning Board Chair Dean Shea and other residents criticized the interview process, noting that it was conducted late, included "canned questions," and lacked the presence of the full interview committee for all candidates. Different board members were present for different interviews.
- Conflict of Interest: Concerns were raised regarding Town Board Member Joseph Wetmore conducting the interview of a former political opponent without recusing himself.
- One resident stated a “fresh person” should be on the boards that is “known to be opposed to Data Centers” – referencing TeraWulf.

Yellow Barn Solar

- One resident asked for an update on the Yellow Barn Solar project.

CONSENT AGENDA

a. MOTION AUTHORIZING TOWN OF LANSING SUPERVISOR TO SIGN 2026 EMPLOYEE ASSISTANCE PROGRAM (EAP) AGREEMENT

MOTION M26-01

MOTION AUTHORIZING TOWN OF LANSING SUPERVISOR TO SIGN 2026 EMPLOYEE ASSISTANCE PROGRAM (EAP) AGREEMENT

Motion authorizing Town of Lansing Supervisor to sign 2026 Employee Assistance Program (EAP) Agreement between ESI Employee Assistance Group and Town of Lansing, Term of Agreement January 1 through December 31, 2026.

b. RESOLUTION APPOINTING TOWN OF LANSING ZONING BOARD OF APPEALS MEMBERS

RESOLUTION 26-01

RESOLUTION APPOINTING TOWN OF LANSING ZONING BOARD OF APPEALS MEMBERS

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, the Zoning Board of Appeals had two members with terms that expired on December 31, 2025, one member and one alternate member; and

WHEREAS, Richard Hayes’ term expired and he did not seek reappointment; and

WHEREAS, Jamie Jones, who previously served as an alternate member on the Zoning Board of Appeals, is seeking reappointment as a full member for a five-year term; and

WHEREAS, the Town received six completed applications; and

WHEREAS, interviews were conducted by the Interview Committee; and

WHEREAS, the Town of Lansing Zoning Board of Appeals has recommended that Jamie Jones be reappointed as a full member to the Lansing Zoning Board of Appeals and John Bauda be appointed as an alternate member; and

WHEREAS, both recommended applicants are qualified to be on the Town of Lansing Board of Appeals; and

WHEREAS, the appointment requires Jamie Jones and John Bauda complete the mandatory New York State and Town of Lansing training requirements; and

WHEREAS, upon due consideration and deliberation by the Town of Lansing Town Board, now therefore be it RESOLVED as follows:

1. Jamie Jones is hereby reappointed as a full member to the Town of Lansing Zoning Board of Appeals effective January 1, 2026 through December 31, 2030, to serve at the pleasure of this Board, and
2. John Bauda is hereby appointed as an alternate member to the Town of Lansing Zoning Board of Appeals effective January 22, 2026 through December 31, 2026, to serve at the pleasure of this Board, and

The Town Clerk shall administer the oath of office for such appointments.

c. **RESOLUTION APPOINTING MEMBERS TO THE TOWN OF LANSING CONSERVATION ADVISORY COUNCIL**

RESOLUTION 26-02

RESOLUTION APPOINTING MEMBERS TO THE TOWN OF LANSING CONSERVATION ADVISORY COUNCIL

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, in November of 2017, and as is set forth in the updated 2018 Comprehensive Plan, the Town approved creating a Conservation Advisory Council to perform certain functions for the Town and to act in an advisory capacity under General Municipal Law § 239-x; and

WHEREAS, on January 16, 2019, the Town Board of the Town of Lansing adopted Resolution 19-49 creating the Conservation Advisory Council (hereinafter termed “Council” or “CAC”) under authority granted to the Town by General Municipal Law Section 239-x; and

WHEREAS, on December 15, 2021, the Town Board of the Town of Lansing adopted Resolution 21-157 expanding the CAC membership to a maximum of nine (9) members under authority granted to the Town by General Municipal Law Section 239-x; and

WHEREAS, the Interview Committee interviewed seven (7) CAC applicants, including three current members with expiring terms, and recommended that Aziza Benson, Kristin Maushart, and Emily Phillips be appointed as new members to the CAC; and

WHEREAS, Brian Boerman, Edward Dubovi, and John Fleming’s current terms of appointment ended on December 31, 2025 and each are seeking a reappointment to serve on the CAC; and

WHEREAS, upon due consideration and deliberation by the Town of Lansing Town Board, the following candidates, in the judgment of the Town Board, are qualified to serve on the CAC and now therefore be it

RESOLVED as follows:

1. Aziza Benson, Kristin Maushart, and Emily Phillips are hereby appointed as new Members to the Town of Lansing Conservation Advisory Council for two-year terms effective January 22, 2026 through December 31, 2027.

2. Brian Boerman, Edward Dubovi, and John Fleming are hereby reappointed as Members to the Town of Lansing Conservation Advisory Council for two-year terms effective January 1, 2026 through December 31, 2027.

d. RESOLUTION APPROVING THE TOWN OF LANSING CONSERVATION ADVISORY COUNCIL 2025 ANNUAL REPORT

RESOLUTION 26-03

RESOLUTION APPROVING THE TOWN OF LANSING CONSERVATION ADVISORY COUNCIL 2025 ANNUAL REPORT

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, per Town Board Resolution 19-49 the Conservation Advisory Council was authorized to perform certain functions for the Town and to act in an advisory capacity under General Municipal Law § 239-x; and

WHEREAS, the aforementioned Resolution and General Municipal Law 239-x(f) require the Conservation Advisory Council to file required annual reports with the Town Board on or before the thirty-first day of December of each and every year, and once approved by the Town Board, to send a copy thereof to the New York State Commissioner of Environmental Conservation; and

**Town of Lansing
Conservation Advisory Council
2025 Annual Report**

Membership

Members of the Conservation Advisory Council (hereafter “CAC”) are appointed by the Lansing Town Board each January via resolution. The following members served in 2025:

Robyn Bailey
Edward Dubovi (chair)
John Fleming
Todd Walter
Brian Boerman
Lisa Scanlon
Travis Kitch
John Hatfield

Two new members joined the CAC in 2025 – Travis Kitch and John Hatfield. Attempts to recruit a student were unsuccessful.

Activities for 2025

Limited progress was made in 2025. The first two meetings of 2025 were devoted to a request for a resolution concerning the renewal permit for Cargill and an amendment to allow storage of water in an abandoned section of mine. John Dennis gave a presentation on the environmental aspects of the Cargill request. A resolution was forwarded to the Town Board requesting more oversight by the DEC.

In April, a presentation was given by Jon Negley, District Manager, Tompkins County Soil and Water Conservation District. As noted, the mission of the Tompkins County Soil and Water Conservation District (SWCD) is to provide assistance to citizens and units of local government in making sound decisions on the management of soil, water and related natural resources based on their needs. Key function of the SWCD is assisting with developing and coordinating grant applications from multiple sources. Assistance to the Town of Lansing has included ditch management with the installation of “fleximats” to reduce erosion, culvert outlet stabilization installations, stormwater ponds to reduce water flow, and stream realignment in the Salmon Creek watershed. Note was made concerning the erosion issues at the site of the Lansing Rod and Gun Club. A recent report indicates progress is being made on this complex issue.

In May, the CAC had a presentation by Rebecca Schneider, Associate Professor, Natural Resources and the Environment at Cornell. She discussed various aspects of watershed and sustainable resource management. Issues associated with “ditch” management by local DOT units as they related to storm water erosion were noted. A possible associated with agriculture land field drains and lower water tables was discussed.

A considerable amount of time was spent this year trying to make progress on implementing the Climate Smart Communities (CSC) program for the Town of Lansing. With the help of Cornell Cooperative Extension (CCE), some steps were taken to outline an approach that the CAC could take. A task force was created to try to move forward on the CSC. Two events somewhat hindered progress – a task force member resigned due to relocation and CCE lost the contract for the CSC program. The CSC contract now resides with the Southern Tier 8 Regional Board with our contact being Ashley Seyfried. Ashley attended a CAC meeting in October, and her charge was to see what had been done previously and to try and outline steps that could be taken in the future.

The Town Board had opened a discussion on whether the CAC should be designated a Conservation Board (CB). CB’s are given the responsibility to assess the environmental impact of certain developments particularly as they pertain to property listed in the Open Space Conservation Plan. Concern was raised as to the need for administrative support for the CB especially from the Planning Department. A meeting was held with the Town of Ithaca CB to gain insight into how they operate. A senior planner attends their meetings and provides administrative support for the CB. All plans for a qualified development were provided to the CB for review. If necessary, a site visit was arranged to assess the conservation issues in question. Final reports were prepared by the Planning Dept. Clearly, a CB cannot function without administrative support.

Future CAC efforts

Future efforts of the CAC will be in need of two items:

1) Some directions by the Town Board as to issues that they deem of value in exploring and.

- The CAC serves at the pleasure of the Town Board and should not embark on projects not sanctioned by the Board. The CAC is charged to “conduct researches into the land area of the Town of Lansing”. Where and for what purpose?? There should be some consensus of the Board as to what tasks should be pursued by the CAC.

2) Administrative support

- Virtually no progress can be made with the CSC program without admin support. The 2025 CAC had 8 members, 7 of whom had full-time jobs. Even if the CAC could access town records, the time element for most CAC members is prohibitive. A “task force” approach with few CAC members may be the most productive approach if other elements are in place.

Without direction from the Town Board on relevant topics and without administrative resources to accomplish identified tasks, monthly meetings of the CAC may not be necessary. If specific areas of interest are identified, then the “task force” model may be the most effective way to make progress. The CAC would then meet only to review and approve the achievement of the task force.

e. RESOLUTION APPROVING THE TOWN CLERK'S 2025 ANNUAL REPORT, 2025 WATER AND SEWER COLLECTION REPORT AND 2025 RECEIVER OF TAXES REPORT

RESOLUTION 26-04

RESOLUTION APPROVING THE TOWN CLERK'S 2025 ANNUAL REPORT, 2025 WATER AND SEWER COLLECTION REPORT AND 2025 RECEIVER OF TAXES REPORT

RESOLVED, that the Town Board of the Town of Lansing does hereby approve the following Town Clerk’s 2025 Annual Report, 2025 Water and Sewer Collection Report, and 2025 Receiver of Taxes Report, as set forth below.

TOWN OF LANSING

01/09/2026
08:52:06

TOWN CLERK'S 2025 ANNUAL REPORT

RECEIPTS

53	MARRIAGE TRANSCRIPTS	530.00
41	MARRIAGE LICENSES AND OFFICIANTS	1,505.00
	DECALS	18,104.00
1	BINGO LICENSES	56.25
3	BINGO PROCEEDS	6.21
56	PHOTOCOPIES	14.00
2	FAXES OUTGOING	8.00
1	BAD CHECK FEE	20.00
1	MISCELLANEOUS REVENUE	31.50
1508	DOG LICENSES	24,700.00
TOTAL RECEIPTS:		\$44,974.96

DISBURSEMENTS

	PAID TO SUPERVISOR FOR GENERAL FUND	25,535.60
	PAID TO NYS DEC FOR DECALS	16,815.61
	PAID TO NYS ANIMAL POPULATION CONTROL FUND	1,870.00
	PAID TO NYS HEALTH DEPT FOR MARRIAGE LICENSES	720.00
	PAID TO STATE COMPTROLLER FOR BINGO LICENSES	33.75
TOTAL DISBURSEMENTS:		\$44,974.96

Dog Tickets Issued – 32
 Accessible Parking Permits Issued/Renewed – 284
 Notary Signatures – 960
 FOIL Requests – 88

2025 TOWN OF LANSING
WATER AND SEWER COLLECTION

MONTH	WATER	PENALTY	TOTAL
January	\$3,758.09	\$321.20	\$4,079.29
February	\$215,822.35	\$440.10	\$216,262.45
March	\$15,986.23	\$898.97	\$16,885.20
April	\$3,123.53	\$228.04	\$3,351.57
May	\$210,108.13	\$1,688.18	\$211,796.31
June	\$12,240.20	\$983.18	\$13,223.38
July	\$2,325.92	\$166.09	\$2,492.01
August	\$242,420.60	\$1,153.34	\$243,573.94
September	\$20,859.18	\$1,797.86	\$22,657.04
October	\$14,216.11	\$1,335.55	\$15,551.66
November	\$252,395.09	\$239.27	\$252,634.36
December	\$751.87	\$44.44	\$796.31
TOTAL	\$994,007.30	\$9,296.22	\$1,003,303.52

CHERRY ROAD SEWER COLLECTION

MONTH	SEWER	PENALTY	TOTAL
January	\$293.50	\$19.06	\$312.56
February	\$9,331.77	\$0.00	\$9,331.77

March	\$515.00	\$51.50	\$566.50
April	\$103.00	\$10.30	\$113.30
May	\$8,794.56	\$0.00	\$8,794.56
June	\$892.66	\$61.03	\$953.69
July	\$103.00	\$10.30	\$113.30
August	\$9,165.67	\$41.20	\$9,206.87
September	\$412.00	\$30.90	\$442.90
October	\$1,125.25	\$112.53	\$1,237.78
November	\$8,790.67	\$0.00	\$8,790.67
December	\$618.00	\$10.30	\$628.30
TOTAL	\$40,145.08	\$347.12	\$40,492.20

WARREN ROAD SEWER COLLECTION

MONTH	SEWER	PENALTY	TOTAL
January	\$116.16	\$8.85	\$125.01
February	\$49,698.59	\$22.12	\$49,720.71
March	\$376.13	\$26.55	\$402.68
April	\$88.50	\$8.85	\$97.35
May	\$50,240.43	\$62.95	\$50,303.38
June	\$508.88	\$32.81	\$541.69
July	\$0.00	\$0.00	\$0.00
August	\$52,576.27	\$57.52	\$52,633.79
September	\$575.26	\$39.82	\$615.08
October	\$199.13	\$39.82	\$238.95
November	\$54,322.98	\$0.00	\$54,322.98
December	\$590.00	\$35.40	\$625.40
TOTAL	\$209,292.33	\$334.69	\$209,627.02
	WATER/SEWER	PENALTY	TOTAL
GRAND TOTALS	\$1,243,444.71	\$9,978.03	\$1,253,422.74

2025 Return of Taxes - Town of Lansing

ORIGINAL WARRANT	\$17,282,700.03		
DUE TO SUPERVISOR	\$6,013,898.55	DUE TO COUNTY	\$11,268,801.48
Adjustments tax bill #1086	\$925.50		\$1,777.41
Adjustments tax bill # 3573-Clapper 2025	\$40.05		\$11.92
ADJUSTED DUE SUPERVISOR	\$6,012,933.00	ADJUSTED DUE COUNTY	\$11,267,012.15
TOTAL ADJUSTED WARRANT	\$17,279,945.15		
COLLECTED			
1st Installments	\$486,376.44		
Service Charge (for 1st installments)	\$24,318.74		
Full Payments	\$15,445,398.00		
Penalties	\$8,578.59		
Late Notice Fees	\$108.00		
Bad Check Fees	\$40.00		
TOTAL COLLECTED	\$15,964,819.77		
Bank Interest	\$41,673.66		
TOTAL COLLECTED PLUS INTEREST	\$16,006,493.43		
PAYMENTS TO SUPERVISOR		RECONCILE WITH COUNTY	
2/6/25 ck #1025	\$6,013,898.55	Franchise Tax	\$414,913.84
2023 tax bill #3565 expunged-refund Clapper	40.03	2nd Install Due	\$486,375.27

January 21, 2026

		2/13/25 pd ck #1027	\$8,000,000.00
		3/19/25 pd ck #1029	\$1,000,000.00
		2023 tax bill #3565 expunged-refund Clapper	\$2.83
		4/11/25 pd ck #1037	\$503,924.77
		Unpaid Taxes Returned to County	\$861,795.44
		Sub Total	\$11,267,012.15
		TOTAL FOR RECONCILE (Subtract from Adjusted County Warrant)	\$11,267,012.15
TOTAL PAID SUPERVISOR	\$6,013,938.58		
BALANCE DUE TOWN	-\$1,005.58	BALANCE DUE TO COUNTY	\$0.00

OTHER PAYMENTS TO TOWN		OTHER PAYMENTS TO COUNTY	
Penalties	\$8,578.59	Service Chg (for 1st install) paid #1026 2/12/25	\$24,318.74
Late Notice Fees	\$108.00		
Bad Check Fees	\$40.00		
SUB TOTAL	\$8,726.59		
Interest in checking account	\$41,673.66		
Tax bill #1086,#3573,#3565 adj-overpaid supervisor	-1,005.58		
Total Other to Town	\$49,394.67		
Paid to Supervisor-4/2/25 ck #1035	\$47,706.26		
Paid to Supervisor-5/5/25 ck #1036	\$482.32		
Paid to Supervisor-5/5/25 ck #1038	\$1,206.09		
Balance due to Supervisor (other payments)	\$0.00		
BEGINNING TOTAL CHECKING&SAVINGS		\$0.00	
Total Collected plus interest	\$16,006,493.43		
Warrant Paid to Town	\$6,013,938.58		
Other Payments to Town	\$49,394.67		
Warrant Paid to County	\$9,503,927.60		
Franchises	\$414,913.84		
Other Payments to County	\$24,318.74		
ENDING TOTAL CHECKING&SAVINGS		\$0.00	
Full Payment Bills Collected	4,510	New Apportioned Bills	18
First Installments Collected	215	Total In Lieu of Taxes	\$16,880.24
Unpaid Bills	104		

f. RESOLUTION APPROVING FEES FOR TOWN CLERK AND PARKS AND RECREATION DEPARTMENTS FOR 2026

RESOLUTION 26-05

RESOLUTION APPROVING FEES FOR TOWN CLERK AND PARKS AND RECREATION DEPARTMENTS FOR 2026

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, the Town Clerk and Director of Parks and Recreation have provided updated fee schedules for the Town of Lansing for the year 2026; and therefore

RESOLVED, that the Town Board of the Town of Lansing does hereby approve the following Town Clerk Fees and Town of Lansing Parks and Recreation Department Fees for 2026.

BE IT FURTHER RESOLVED, that these 2026 Town Clerk and Lansing Parks and Recreation Department Fees remain subject to amendment throughout the year by the Town Board.

Town of Lansing Town Clerk Fees

LANSING TOWN CLERK FEES FOR 2026	
Bad Check Fee	\$20.00
Photocopies (per sheet)	\$0.25
Faxes (per sheet)	\$4.00
Marriage License	\$40.00
Marriage Transcript	\$10.00
Dog Licenses:	
Unaltered	\$25.00
Altered (Spay/Neuter)	\$15.00
Dog Tag Replacement	\$5.00
Dog Ticket Fee	\$10.00
DEC Agent Print Fee	\$1.00

Lansing Parks & Recreation Department Fees

2026 Myers Park Marina Fee Schedule				
Resident Rate: \$85/FT			Non-Resident Rate: \$95/FT	
Boat Length Per FT	If paid in full by February 4th	Installment: 1st Payment: Feb. 4, 2026 2nd Payment March 4, 2026	If paid in full by February 4th	Installment: 1st Payment: Feb. 4, 2026 2nd Payment March 4, 2026
Min. 20'	\$ 1,700.00	1st: \$850 2nd: \$850	\$ 1,900.00	1st: \$950 2nd: \$950
21'	\$ 1,785.00	1st: \$892.50 2nd: \$892.50	\$ 1,995.00	1st: \$997.50 2nd: \$997.50
22'	\$ 1,870.00	1st: \$935 2nd: \$935	\$ 2,090.00	1st: \$ 1045 2nd: \$1045
23'	\$ 1,955.00	1st: \$977.50 2nd: \$977.50	\$ 2,185.00	1st: \$1092.50 2nd: \$1092.50
24'	\$ 2,040.00	1st: \$1020 2nd: \$1020	\$ 2,280.00	1st: \$1140 2nd: \$1140
25'	\$ 2,125.00	1st: \$1062.50 2nd: \$1062.50	\$ 2,375.00	1st: \$1187.50 2nd: \$1187.50
26'	\$ 2,210.00	1st: \$1105 2nd: \$1105	\$ 2,470.00	1st: \$1235 2nd: \$1235
27'	\$ 2,295.00	1st: \$1147.50 2nd: \$1147.50	\$ 2,565.00	1st: \$1282.50 2nd: \$1282.50
28'	\$ 2,380.00	1st: \$1190 2nd: \$1190	\$ 2,660.00	1st: \$1330 2nd: \$1330
29'	\$ 2,465.00	1st: \$1232.50 2nd: \$1232.50	\$ 2,755.00	1st: \$1377.50 2nd: \$1377.50
30'	\$ 2,550.00	1st: \$1275 2nd: \$1275	\$ 2,850.00	1st: \$1425 2nd: \$1425
31'	\$ 2,635.00	1st: \$1317.50 2nd: \$1317.50	\$ 2,945.00	1st: \$1472.50 2nd: \$1472.50
32'	\$ 2,720.00	1st: \$1360 2nd: \$1360	\$ 3,040.00	1st: \$1520 2nd: \$1520
Large Marina (slips 1-46)-electric included Small Marina (slips 48-77)-NO electric available				

Town of Lansing Parks & Recreation

2026 PAVILION INFORMATION

PAVILION	SIZE	CAPACITY	RES.FEE	NON-RES FEE
A	40' X 30'	150	\$60.00	\$65.00
B	50' X 30'	200	\$80.00	\$85.00
C	40' X 34'	150	\$60.00	\$65.00
D	48' X 36'	200	\$80.00	\$85.00
E	36' X 28'	100	\$60.00	\$65.00
F	36' X 28'	100	\$60.00	\$65.00
G	36' X 28'	100	\$60.00	\$65.00
BALLFIELD		150	\$60.00	\$65.00
LUDLOWVILLE		75	\$35.00	\$40.00

2026 PARK AND MARINA FEE SCHEDULE

	RESIDENTS	NON-RESIDENTS
		Admission will be charged Daily
PARK ADMISSION (per car)	\$ FREE	\$8.00
Non-Resident Season Admission Pass	With Myers Park resident sticker.	\$40.00
Non-Resident Season Admission Pass Sr. Citizen		\$25.00
LAUNCHING		
• Per launch	\$6.00	\$8.00
• Season permit	\$50.00	\$70.00
• Sr. Citizen season permit	\$40.00	\$60.00
KAYAK Seasonal – April 1 st – Nov. 1 st	\$125.00	\$150.00
CAMPING (per night) Water, Electric & WIFI included on every site.	\$46.00	\$50.00
• Weekly Rate (7 Nights)	\$310.00	\$330.00
• Monthly Rate (30 OR 31 Nights)	\$1,200.00	\$1,200.00
NEW CAMPING--NO ELECTRIC! (per night) Water & WIFI included	\$30.00	\$32.00
• Weekly Rate (7 Nights)	\$190.00	\$205.00
• Monthly Rate (30 OR 31 Nights)	\$825.00	\$825.00
TRANSIENT DOCKING Must dock in designated area only!	\$5 (4-hour Max)	
BOATS	\$85/FT	\$95/FT

Extra Season Launch sticker – Customers with multiple boats may purchase an extra season launch sticker for an additional \$5.00. Registration for the additional boat must be shown at the time of purchase along with the additional trailer license plate number.

Senior Citizen prices are for anyone 62 & older. There is no discount rate for camping, kayak racks or pavilions.

Rules and Regulations for Use of Lansing Community Center

RULES:

- To reserve the Community Center, please fill out the [Community Center Request Form](#), contact the Parks and Recreation Office at 607-533-7388, or stop by the office at 29 Auburn Road (Office hours are Monday – Thursday 7:30am to 4:00pm, Friday 7:30am to Noon.)
- FEE: for rental of the building is \$75.00. Fee includes use of tables and chairs.

- Renting party must remain on designated floor only. Other areas of the building may be rented simultaneously.

KEYS:

- Keys can be picked up at the Parks and Recreation office during regular business hours. Special arrangements may be made if necessary. At the end of your event, please return key to the Parks & Recreation Drop Box immediately after use. The drop box is located in the Town Hall foyer.
- Weekly and bi-weekly users will be assigned one key to the leader of the organization at the beginning of the assigned use date. The key must be signed out in person at the Parks and Recreation Office. At the end of the scheduled season, you must return the key to the Parks and Recreation Office.

KITCHEN USE:

- There will be a fee of \$25.00 for kitchen use. Kitchen use includes the use of the stove, griddle, and/or the dishwasher.

CLEAN UP:

- Return tables and chairs to their original spots. Do not drag tables and chairs across the floor. If the kitchen facilities were used, please wipe down and clean all surfaces. If extensive clean up is required after your use of the Community Center, you will be charged a clean-up fee of \$50 per hour.
- Turn off lights for the BATHROOMS, THE 2ND FLOOR, AND THE FOYER ONLY. All other lights are on sensors and turn off automatically.
- Be sure all doors are locked when you leave.
- If there is any abuse to the building, you will lose your privilege to use the building.
- Youth groups must have an adult supervisor
- NO ALCOHOLIC BEVERAGES ARE ALLOWED.
- If you experience problems during the use of the Community Center with the water, heat, plumbing, or appliances, please call the Parks & Recreation Department at 607-533-7388.

Thank You!

Lansing Parks and Recreation Office

*****PROGRAMS THAT DO RESERVATIONS THROUGH THE REC OFFICE WILL NOT PAY THE \$75 FEE BUT RATHER 10% OF THE PROFITS*****

Current rules and regulations are posted on the Town’s website at

<https://www.lansingrec.com/parksrec/page/community-center-rules-and-regulations>

g. RESOLUTION ESTABLISHING 2026 WATER RATES FOR THE TOWN OF LANSING CONSOLIDATED WATER DISTRICT AND USERS THEREOF, INCLUDING DISTRICT EXTENSIONS AND OUTSIDE USERS

RESOLUTION 26-06

RESOLUTION ESTABLISHING 2026 WATER RATES FOR THE TOWN OF LANSING CONSOLIDATED WATER DISTRICT AND USERS THEREOF, INCLUDING DISTRICT EXTENSIONS AND OUTSIDE USERS

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, the Town of Lansing is a member municipality of the Southern Cayuga Lake Intermunicipal Water Commission (“Bolton Point”) and a signatory to Bolton Point’s Intermunicipal Cooperative Agreements as periodically updated since 1979 (the “Agreement”); and

WHEREAS, the Town and the Consolidated Water District (“CWD”) purchase water from Bolton Point as a supplier for the CWD, CWD extensions and districts, outside users, fire-fighting and other municipal purposes, and for use and consumption by residents; and

WHEREAS, the 2026 water rate from Bolton Point is \$7.13 per thousand gallons, and the Town must set its rates for the CWD and its districts and users; and

WHEREAS, upon due deliberation thereupon, the Town Board of the Town of Lansing has hereby

RESOLVED, that the Town Board of the Town of Lansing does hereby establish the following water rates for the Town of Lansing residents within the Town of Lansing Consolidated Water District for the year 2026.

Water Rate (SCLIWC)	\$ 7.13 per thousand gallons
Operation and Maintenance Fee (TOL)	\$ <u>1.33 per thousand gallons</u>
TOTAL RATE	\$ 8.46 per thousand gallons

BE IT FURTHER RESOLVED, that #1, #2, #4 and #5 accounts are not included in the current Town of Lansing Consolidated Water District. Therefore, the Town Board of the Town of Lansing does hereby establish the following water rates for the Town of Lansing residents in the #1 accounts being Algerine and Lansing Station Roads, #2 and #4 accounts being Drake Road and #5 accounts being Peruville Road. This rate will also include future water district extensions established in the year 2026.

Water Rate (SCLIWC)	\$ 7.13 per thousand gallons
Operation and Maintenance Fee (TOL)	\$ <u>2.21 per thousand gallons</u>
TOTAL RATE	\$ 9.34 per thousand gallons

BE IT FURTHER RESOLVED, that #9 account Outside User Agreement residents using CWD services and water must pay 2 times the combined water and tax rate of the users that are not included in the current Town of Lansing Consolidated Water District, as outside users must equalize the taxed capital costs of the CWD that inside users must pay. This rate will be charged until such time as the applicant’s lands are brought within the Consolidated Water District.

Water Rate (SCLIWC)	\$ 7.13 per thousand gallons
Operation and Maintenance Fee (TOL)	\$ <u>11.55 per thousand gallons</u>
TOTAL RATE	\$ 18.68 per thousand gallons

h. RESOLUTION HIRING JORDAN BETTS AS MAINTENANCE SUPERVISOR IN THE DEPARTMENT OF PUBLIC WORKS

RESOLUTION 26-07

RESOLUTION HIRING JORDAN BETTS AS MAINTENANCE SUPERVISOR IN THE DEPARTMENT OF PUBLIC WORKS

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, to address staffing and training needs of the town, the town has a need to hire a Maintenance Supervisor in the Department of Public Works Department; and

WHEREAS, Jordan Betts has been identified as a qualified candidate to fill such position; and

WHEREAS, the Department of Public Works has recommended that Jordan Betts be hired as a Maintenance Supervisor, so upon due consideration and deliberation by the Town of Lansing Town Board, now therefore be it RESOLVED as follows:

1. Effective February 2, 2026, Jordan Betts is hereby appointed as Maintenance Supervisor, with the same Town perquisites and benefits as are available to all employees of the town and to such position.
2. This appointment is a full-time appointment, at 40 hours per week.
3. The hourly wage is hereby set and approved at \$35.32 per hour, Class E, Step 1.
4. The probationary period for such appointment is hereby set at 26 weeks.

5. The Town Personnel Officer be and hereby is authorized to make such changes to the Town’s employment and civil service rosters and file required civil service forms to place into immediate effect such changes and these resolutions, including by the filing of form MSD 428, if required.

i. RESOLUTION HIRING NATHANIEL ROGERS AS PLANNER IN THE CODES AND PLANNING DEPARTMENT

RESOLUTION 26-08

RESOLUTION HIRING NATHANIEL ROGERS AS PLANNER IN THE CODES AND PLANNING DEPARTMENT

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, to address staffing and training needs of the town, the town has need to fill a vacancy for a Planner in the Codes and Planning Department; and

WHEREAS, Nathaniel Rogers has been identified as a qualified candidate to fill such position; and

WHEREAS, the Codes and Planning Department has recommended that Nathaniel Rogers be hired as a Planner, so upon due consideration and deliberation by the Town of Lansing Town Board, now therefore be it RESOLVED as follows:

1. Effective January 20, 2026, Nathaniel Rogers is hereby appointed as Planner, with the same Town perquisites and benefits as are available to all employees of the town and to such position.
2. This appointment is a full-time appointment, at 40 hours per week.
3. The hourly wage is hereby set and approved at \$35.00 per hour, Class FF, Step 1.
4. The probationary period for such appointment is hereby set at 26 weeks.
5. The Town Personnel Officer be and hereby is authorized to make such changes to the Town’s employment and civil service rosters and file required civil service forms to place into immediate effect such changes and these resolutions, including by the filing of form MSD 428, if required.

j. RESOLUTION APPROVING AUDIT AND BUDGET MODIFICATIONS

RESOLUTION 26-09

RESOLUTION APPROVING AUDIT AND BUDGET MODIFICATIONS

The bills were reviewed by Councilperson Joseph Wetmore and Councilperson Christine Montague. The Bookkeeper or the Accountant is hereby authorized to pay the following bills and to make the following budget modifications.

CONSOLIDATED ABSTRACT # 013 (for 2025)

TOWN OF LANSING				
Abstract # 013				
Summary by Fund				
Code	Fund	Prepays	Unpays	Totals
A	GENERAL FUND TOWNWIDE	1,453.30		1,453.30
B	GENERAL FUND OUTSIDE VILLAGE	139.94		139.94
DA	HIGHWAY FUND TOWNWIDE	158.02		158.02
DB	HIGHWAY FUND OUTSIDE VILLAGE	40.00		40.00
SW	LANSING WATER DISTRICTS	37.99		37.99
TA	TRUST & AGENCY	1,170.34		1,170.34
Total:		2,999.59		2,999.59

CONSOLIDATED ABSTRACT # 014 (for 2025)

TOWN OF LANSING				
Abstract # 014				01/20/2026
Summary by Fund				10:53:25
Code	Fund	Prepays	Unpays	Totals
A	GENERAL FUND TOWNWIDE	7,470.45	56,604.01	64,074.46
B	GENERAL FUND OUTSIDE VILLAGE	15.54	120,247.11	120,262.65
DA	HIGHWAY FUND TOWNWIDE		157,607.83	157,607.83
DB	HIGHWAY FUND OUTSIDE VILLAGE		3,630.50	3,630.50
HG	DPW FACILITY PROJECT	185.02	1,257,021.67	1,257,206.69
SD10	DRAINAGE DISTRICT #10 NOVALANE		110.00	110.00
SD11	DRAINAGE DISTRICT #11 EAST SHO		110.00	110.00
SD12	DRAINAGE DISTRICT #12 ASBURY-C		110.00	110.00
SDD1	DRAINAGE DISTRICT #1 PHEASANT		110.00	110.00
SDD2	DRAINAGE DISTRICT #2 WHISPERIN		110.00	110.00
SDD4	DRAINAGE DISTRICT #4 LAKE FORE		110.00	110.00
SDD5	DRAINAGE DISTRICT #5- FARM PON		110.00	110.00
SDD6	DRAINAGE DISTRICT #6 LANSING C		110.00	110.00
SDD7	DRAINAGE DISTRICT #7 WOODLAND		110.00	110.00
SDD8	DRAINAGE DISTRICT #8 CAYUGA WA		110.00	110.00
SL1-	LUDLOWVILLE LIGHTING DISTRICT	123.15		123.15
SL2-	WARREN ROAD LIGHTING DISTRICT	808.72		808.72
SL3-	LAKEWATCH LIGHTING DISTRICT	991.30		991.30
SS1-	WARREN RD SEWER	225.03	1,227.50	1,452.53
SS3-	CHERRY ROAD SEWER DISTRICT	23.98		23.98
SW	LANSING WATER DISTRICTS	2,675.42	39,728.38	42,403.80
TA	TRUST & AGENCY		69,940.34	69,940.34
Total:		12,518.61	1,707,107.34	1,719,625.95

CONSOLIDATED ABSTRACT # 001 (for 2026)

TOWN OF LANSING				
Abstract # 001				01/20/2026
Summary by Fund				10:56:47
Code	Fund	Prepays	Unpays	Totals
A	GENERAL FUND TOWNWIDE		49,449.77	49,449.77
B	GENERAL FUND OUTSIDE VILLAGE		3,078.12	3,078.12
DA	HIGHWAY FUND TOWNWIDE		93,330.64	93,330.64
DB	HIGHWAY FUND OUTSIDE VILLAGE		5,200.30	5,200.30
HG	DPW FACILITY PROJECT		33,500.00	33,500.00
SS1-	WARREN RD SEWER		1,578.75	1,578.75
SS3-	CHERRY ROAD SEWER DISTRICT		197.77	197.77
SW	LANSING WATER DISTRICTS		5,476.49	5,476.49
Total:			191,811.84	191,811.84

Budget Modifications for January 21st, 2026 Town Board Meeting

YEAR END BUDGET MODIFICATIONS FOR 2025 BUDGET CYCLE

General - A Fund (Townwide)

January 21st, 2026 for December 31st, 2025 Closing

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
-------------	-----------	------------	---------------

A1110.130- (Court Clerk- Personal Services)	A1110.120- (Court Clerk- Personal Services)	To cover senior court clerk payroll through year end	\$ 1,222.84
A1010.400- (Town Board - Contractual)	A1110.120- (Court Clerk- Personal Services)	To cover senior court clerk payroll through year end	\$ 1,339.24
A1380.400- (Fiscal Agent Fees)	A1110.120- (Court Clerk- Personal Services)	To cover senior court clerk payroll through year end	\$ 1,443.00
A1380.401-(Actuary- Contractual)	A1110.120- (Court Clerk- Personal Services)	To cover senior court clerk payroll through year end	\$ 2,200.00
A1220.200- (Supervisor- Equipment)	A1110.120- (Court Clerk- Personal Services)	To cover senior court clerk payroll through year end	\$ 334.70
Total needed to cover coverage for year end - A1110.120			\$ 6,539.78
A1110.102- (Justices- Personal Services)	A1110.400 -(Justices- Contractual)	To cover addtl office expenses needed	\$ 886.54
A1220.400- (Supervisor- Contractual)	A1110.400 -(Justices- Contractual)	To cover addtl office expenses needed	\$ 199.56
Total needed to cover coverage for year end - A1110.400			\$ 1,086.10
A1220.140- (Accountant/Finance)	A1220.110- (Bookkeeper/ Personnel Officer)	To cover payroll through year end / Due to unused Vacation pay-out	\$ 1,996.47
A1220.400- (Supervisor- Contractual)	A1220.110- (Bookkeeper/ Personnel Officer)	To cover payroll through year end / Due to unused Vacation pay-out	\$ 2,061.07
Total needed to cover coverage for year end - A1220.110			\$ 4,057.54
A1460.100 Records Management - Personnel	A1410.110 Deputy Town Clerk - Personal	To cover addtl labor cost for FOIL requests	\$ 1,812.15
Total needed to cover coverage for year end - A1410.110			\$ 1,812.15
A1440.409- (Engineer- Ludlowville Rd)	A1420.400- (Attorney- Contractual)	Additional costs incurred due to moratorium/FOILS	\$ 17,000.00
A1440.403- (Engineer- Transportation)	A1420.400- (Attorney- Contractual)	Additional costs incurred due to moratorium/FOILS	\$ 1,216.50
Total needed to cover coverage for year end - A1420.400			\$ 18,216.50
A1440.403- (Engineer- Transportation)	A1420.401- (Attorney - Highway Dept)	Addtl costs of legal services through year end	\$ 1,530.00
A1670.400- (Central Printing & Mailing - Contractual)	A1470.400- (Ethics Committee- Contractual)	Additional legal advertisements above current budget	\$ 23.52
A3310.100- (Traffic Control- Personal Services)	A3310.110- (Traffic Control - Crossing Guard)	To cover crossing guard payroll through year end	\$ 488.00
A3310.100- (Traffic Control- Personal Services)	A5132.410- (Garage - Supplies & Maintenance)	Overhead door repair (unbudgeted /unforeseen repair)	\$ 5,791.67
A7110.110- (Parks- Personal Services)	A7020.100- (Parks & Recreation Admin - Personal Services)	To cover payroll through year end / Due to unused Vacation & Comp time pay-out	\$ 7,177.84

A7110.110- (Parks- Personal Services)	A7020.120- (Parks&Rec Admin- Personal Services)	To cover payroll through year end / Due to unused Vacation pay-out	\$ 4,187.08
A7310.400- (Youth Program - Contractual)	A7140.100- (Playground/Rec Fields- Personal Services)	To cover payroll through year end / Due to addtl overtime & Comp time pay-out	\$ 3,614.71
A7560.400- (Other Performing Arts - Contractual)	A7620.100- (Adult Recreation- Personal Services)	To cover payroll through year end	\$ 157.50
A7560.400- (Other Performing Arts - Contractual)	A7620.400- (Adult Recreation - Contractual)	To cover payroll through year end	\$ 442.88

General - B Fund (Outside Village)

January 21st, 2026 for December 31st, 2025 Closing

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
B599 - Appropriated Fund Balance	B1420.401- (Attorney/Legal - Zoning Board)	Unbudgeted legal fees due to Moratorium and FOILS	\$ 30,436.00
B599 - Appropriated Fund Balance	B1420.402- (Attorney/Legal - Planning Board)	Unbudgeted legal fees due to Moratorium and FOILS	\$ 58,801.93
TOTAL FUND BALANCE TO BE USED			\$ 89,237.93

B3620.400- Safety Inspector - Contractual	B9010.800 - State Retirement	Increase cost to NYSLRS	\$ 6,253.04
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Highway Fund Townwide - DA Fund

January 21st, 2026 for December 31st, 2025 Closing

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
DA2706 - Grants - VAC Truck	DA5130.200- (Machinery- Equipment)	To book receipt of VAC Truck Grant	\$ 19,393.11

Highway Fund Outside Village - DB Fund

January 21st, 2026 for December 31st, 2025 Closing

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
DB5110.400- (Street Maintenance - Contractual)	DB5112.100- (Improvements - Personal Services)	To cover payroll through year end / Due to unused Vacation & Comp time pay-out	\$ 2,248.38

Pheasant Meadow - Drainage District #1 - SDD1

January 21st, 2026 for December 31st, 2025 Closing

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
SDD1-8540.400- (Maintenance - Contractual)	SDD1-1440.400- (Engineering - Contractual)	To cover addtl costs of engineering services	\$ 9.56

Whispering Pines - Drainage District #2 - SDD2

January 21st, 2026 for December 31st, 2025 Closing

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
SDD2-8540.400- (Maintenance - Contractual)	SDD2-1440.400- (Engineering - Contractual)	To cover addtl costs of engineering services	\$ 207.39

Lake Forest - Drainage District #4 - SDD4

January 21st, 2026 for December 31st, 2025 Closing

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
SDD4-8540.400- (Maintenance - Contractual)	SDD4-1440.400- (Engineering - Contractual)	To cover addtl costs of engineering services	\$ 9.56

Farm Pond Circle - Drainage District #5 - SDD5

January 21st, 2026 for December 31st, 2025 Closing

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
SDD5-8540.400- (Maintenance - Contractual)	SDD5-1440.400- (Engineering - Contractual)	To cover addtl costs of engineering services	\$ 9.56

Lansing Commons - Drainage District #6 - SDD6

January 21st, 2026 for December 31st, 2025 Closing

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
SDD6-8540.400- (Maintenance - Contractual)	SDD6-1440.400- (Engineering - Contractual)	To cover addtl costs of engineering services	\$ 9.56

Woodland Park - Drainage District #7 - SDD7

January 21st, 2026 for December 31st, 2025 Closing

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
SDD7-8540.400- (Maintenance - Contractual)	SDD7-1440.400- (Engineering - Contractual)	To cover addtl costs of engineering services	\$ 9.56

Cayuga Way - Drainage District #8 - SDD8

January 21st, 2026 for December 31st, 2025 Closing

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
SDD8-8540.400- (Maintenance - Contractual)	SDD8-1440.400- (Engineering - Contractual)	To cover addtl costs of engineering services	\$ 9.56

Novalane - Drainage District #10 - SD10

January 21st, 2026 for December 31st, 2025 Closing

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
SD10-8540.400- (Maintenance - Contractual)	SD10-1440.400- (Engineering - Contractual)	To cover addtl costs of engineering services	\$ 9.55

East Shore Circle - Drainage District #11 - SD11

January 21st, 2026 for December 31st, 2025 Closing

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
SD11-8540.400- (Maintenance - Contractual)	SD11-1440.400- (Engineering - Contractual)	To cover addtl costs of engineering services	\$ 369.05

Asbury - Collins - Drainage District #12 - SD12

January 21st, 2026 for December 31st, 2025 Closing

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
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SD12-8540.400- (Maintenance - Contractual)	SD12-1440.400- (Engineering - Contractual)	To cover addtl costs of engineering services	\$ 334.55
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Water Districts - SW Fund

January 21st, 2026 for December 31st, 2025 Closing

FROM	TO	FOR	AMOUNT
SW1440.400- (Engineer - Water Administration)	SW1420.400- (Legal - Water Administration)	To cover legal expense overage	\$ 660.00
SW8340.100 - Transmission & Distribution - HWY PS	SW8320.400 - (Source of Supply - Contractual)	Increased cost of water rents through SCLIWC	\$ 20,198.65
SW8340.100 - Transmission & Distribution - HWY PS	SW8320.401 - (Source of Supply - Lansing STA - ALG Rd.)	Increased cost of water rents through SCLIWC	\$ 3,107.53
SW8340.100 - Transmission & Distribution - HWY PS	SW8320.402 - (Source of Supply - Drake Rd CWD #2)	Increased cost of water rents through SCLIWC	\$ 500.91
SW8340.100 - Transmission & Distribution - HWY PS	SW8320.403 - (Source of Supply - Drake Rd CWD #4)	Increased cost of water rents through SCLIWC	\$ 454.78
SW8340.100 - Transmission & Distribution - HWY PS	SW8320.404 - (Source of Supply - Peruville Rd CWD #5)	Increased cost of water rents through SCLIWC	\$ 309.35
SW9030.800 - Social Security	SW9010.800 - State Retirement	Increase cost to NYSLRS	\$ 3,274.34

k. CONSENT AGENDA MOTION M26-01 AND RESOLUTIONS 26-01 – 26-09

RESOLUTION 26-10

**CONSENT AGENDA MOTION M26-01
AND RESOLUTIONS 26-01 – 26-09**

WHEREAS, upon due deliberation thereupon, the Town Board of the Town of Lansing has hereby

RESOLVED, that the Consent Agenda Motion **M26-01** and Resolutions **26-01 – 26-09**, are hereby approved as presented and amended, and

The question of the adoption of such proposed Consent Agenda Motions and Resolutions were duly motioned by Councilperson Joseph Wetmore, duly seconded by Councilperson Laurie Hemmings, and put to a roll call vote with the following results:

Councilperson Judy Drake – Aye Councilperson Laurie Hemmings – Aye
 Councilperson Christine Montague – Aye Councilperson Joseph Wetmore – Aye
 Supervisor Ruth Groff – Aye

Accordingly, the foregoing Motions and Resolutions were approved, carried, and duly adopted on January 21, 2026.

MOTION TO APPROVE LANSING GREENWAY PHASE ONE FEASIBILITY STUDY COMPLETED BY MJ ENGINEERING, ARCHITECTURE, AND LAND SURVEYING, P.C.

Town Board discussed motion and then tabled it without taking a vote. Town Board asked Town Counsel Guy Krogh, with additional information from Director of Parks & Recreation Pat Tyrrell, to write resolution with more clarity, which was discussed and voted on later in the meeting.

MOTION M26-

MOTION TO APPROVE LANSING GREENWAY PHASE ONE FEASIBILITY STUDY COMPLETED BY MJ ENGINEERING, ARCHITECTURE, AND LAND SURVEYING, P.C.

Motion to approve Lansing Greenway Trail Phase One Feasibility Study completed by MJ Engineering, Architecture, and Land Surveying, P.C. on December 12, 2025 (MJ Project # 2210.02).

The question of the adoption of such proposed Motion was duly motioned by Councilperson Laurie Hemmings, duly seconded by Councilperson Joseph Wetmore

Town Board discussed above motion and then tabled it without taking a vote. Town Board asked Town Counsel Guy Krogh, with additional information from Director of Parks & Recreation Pat Tyrrell, to write resolution with more clarity, which was discussed and voted on later in the meeting.

MOTION TO APPROVE MYERS ROAD TRAIL FEASIBILITY STUDY COMPLETED BY T.G. MILLER, P.C.

Town Board did not vote on this motion. Town Board asked Town Counsel Guy Krogh, with additional information from Director of Parks & Recreation Pat Tyrrell, to write resolution with more clarity, which was discussed and voted on later in the meeting.

MOTION M26-

MOTION TO APPROVE MYERS ROAD TRAIL FEASIBILITY STUDY COMPLETED BY T.G. MILLER, P.C

Motion that the Town Board hereby approves the Myers Road Trail Feasibility Study completed on January 6, 2026 by T.G. Miller, P.C. for the Myers Road Trail as directed by Town Board.

The question of the adoption of such proposed Motion was duly motioned by Councilperson Laurie Hemmings, duly seconded by Councilperson Joseph Wetmore, and put to a roll call vote with the following results:

Town Board did not vote on above motion. Town Board asked Town Counsel Guy Krogh, with additional information from Director of Parks & Recreation Pat Tyrrell, to write resolution with more clarity, which was discussed and voted on later in the meeting.

RESOLUTION APPOINTING MEMBERS TO THE TOWN OF LANSING PLANNING BOARD

In response to Privilege of the Floor speakers, the Board took the following actions:

1. Amended the Appointment Resolution: The Board removed the proposed new appointee (Aimee Caffrey) from this resolution, leaving the alternate seat vacant for the immediate term. John Duthie will continue to serve until a successor is officially appointed.
2. Established New Interview Committee: A committee was formed to re-interview both candidates-Aimee Caffrey and John Duthie. The new committee includes Town Supervisor Ruth Groff, Councilperson Laurie Hemmings, three Planning Board members - Chairperson Dean Shea, Tom Butler, Johnathan Licitra, Town Planner Nathaniel Rogers, and Shaun Logue from the MRB Group. See Motion below.

RESOLUTION 26-11

RESOLUTION APPOINTING MEMBERS TO THE TOWN OF LANSING PLANNING BOARD

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, the Planning Board has three members whose terms expired on December 31, 2025; and

WHEREAS, the Town received nine (9) applications for the Planning Board; and

WHEREAS, the Interview Committee conducted interviews and recommended Alfonso Fiorille and Fredric Villano to the Planning Board; and

WHEREAS, the appointments require Alfonso Fiorille and Fredric Villano to complete the mandatory New York State and Town of Lansing training requirements; and

WHEREAS, upon due consideration and deliberation by the Town of Lansing Town Board, now therefore be it RESOLVED as follows:

1. Alfonso Fiorille is hereby reappointed as a Member to the Town of Lansing Planning Board for a seven-year term effective January 1, 2026 through December 31, 2032, to serve at the pleasure of this Board, and
2. Fredric Villano is hereby reappointed as an Alternate Member to the Town of Lansing Planning Board for a one-year term effective January 1, 2026 through December 31, 2026, to serve at the pleasure of this Board, and
3. The Town Clerk shall administer the oath of office for such appointments.

The question of the adoption of such proposed Resolution was duly motioned by Councilperson Laurie Hemmings, duly seconded by Councilperson Joseph Wetmore, and put to a roll call vote with the following results:

Councilperson Judy Drake – Aye	Councilperson Laurie Hemmings – Aye
Councilperson Christine Montague – Aye	Councilperson Joseph Wetmore – Aye
Supervisor Ruth Groff – Aye	

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on January 21, 2026.

MOTION CREATING AND APPROVING PLANNING BOARD INTERVIEW COMMITTEE

MOTION M26-02

MOTION CREATING AND APPROVING PLANNING BOARD INTERVIEW COMMITTEE

The following Motion was duly presented for consideration by the Town Board:

Motion creating and approving Planning Board Interview Committee which will consist of Supervisor Ruth Groff, Councilperson Laurie Hemmings, three Planning Board members - Chairperson Dean Shea, Tom Butler, Johnathan Licitra, Town Planner Nathaniel Rogers, and Shaun Logue from the MRB Group. The Interview Committee will re-interview John Duthie and Aimee Caffrey for the Planning Board 1-year alternate position.

The question of the adoption of such proposed Motion was duly motioned by Councilperson Judy Drake, duly seconded by Councilperson Christine Montague, and put to a roll call vote with the following results:

Councilperson Judy Drake – Aye	Councilperson Laurie Hemmings – Aye
Councilperson Christine Montague – Aye	Councilperson Joseph Wetmore – Aye
Supervisor Ruth Groff – Aye	

Accordingly, the foregoing Motion was approved, carried, and duly adopted on January 21, 2026.

RESOLUTION APPROVING TERMS OF ROAD USE AGREEMENT IN CONNECTION WITH YELLOW BARN SOLAR PROJECT

Councilperson Judy Drake recused herself from the vote on this Resolution. Some of this property belongs to her family.

RESOLUTION 26-12

RESOLUTION APPROVING TERMS OF ROAD USE AGREEMENT IN CONNECTION WITH YELLOW BARN SOLAR PROJECT

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, Yellow Barn Solar, LLC (“Yellow Barn”) has submitted an application to the New York Office of Renewable Energy Siting and Transmission (“ORES”) for a major renewable energy facility siting permit (the “Permit”) pursuant to Article VIII of the Public Service Law to develop, design, construct, operate, maintain and decommission a 160 MW solar energy facility in the Town of Lansing and the Town of Groton (the “Project”); and

WHEREAS, ORES approved Yellow Barn’s application and issued the Permit on or about August 21, 2025; and

WHEREAS, the Town Supervisor, with the assistance of counsel, has negotiated terms of a Road Use Agreement (“RUA”) with Yellow Barn as required in part by the Permit, a substantively final copy of which has been provided to the Board; and

NOW THEREFORE BE IT RESOLVED, that the RUA, the performance of the Town thereof and thereunder, and the transactions contemplated thereby, be, and hereby are, authorized in all respects;

AND BE IT FURTHER RESOLVED, that the Town Supervisor is hereby authorized to execute, deliver, and cause to be performed, the RUA on substantially the same terms as set forth above, in such final form as approved by the Attorney for the Town;

AND BE IT FURTHER RESOLVED, that the Town Supervisor’s execution of, delivery of and performance under the RUA, and all such further instruments and documents required by, under or in connection with the RUA and these resolutions are hereby in all respects, ratified, approved, adopted and authorized.

This resolution shall take effect immediately upon its adoption.

The question of the adoption of such proposed Resolution was duly motioned by Councilperson Joseph Wetmore duly seconded by Councilperson Laurie Hemmings and put to a roll call vote with the following results:

Councilperson Judy Drake – **Recused** Councilperson Laurie Hemmings – Aye
Councilperson Christine Montague – Aye Councilperson Joseph Wetmore – Aye
Supervisor Ruth Groff – Aye

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on January 21, 2026.

2026 TOWN BOARD ORGANIZATIONAL RESOLUTIONS

The following Resolutions were duly presented for consideration by the Town Board:

RESOLUTION 26-13

RESOLUTION APPROVING FINANCIAL AND BANKING DIRECTIVES

RESOLVED, that the following financial and banking resolutions and directives be approved and so adopted:

1. The Town Supervisor is authorized and directed to have all Town financial records and Justice Court records and dockets audited in accord with law, and thereafter the Town Supervisor shall make a report thereof to the Town Board, file findings and reports with the Town Clerk, and file an official certified report in accord with law, all as referenced or required by or under General Municipal Law § 30 and Town Law §§ 29 and 123. The Town Supervisor is further and alternatively authorized and permitted, in lieu of preparing her financial report under Town Law § 29(10), to submit to the Town Clerk, by March 31, 2026, a copy of the report to the State Comptroller required by § 30 of the General Municipal Law.
2. The following banking and financial institutions are hereby designated as official depositories for the Town of Lansing: Tompkins Community Bank, HSBC, M&T Bank, JPMorgan Chase Bank, and Cayuga Lake National Bank, and the town may utilize the lawful programs of such lenders relating to IntraFi or Federal Reserve Bank depository, transfer, or wire transfer rules and programs, when authorized by the Town Board, New York State law or regulations, or federal banking laws and requirements.
3. The Town Clerk's Office be the official depositories for all Town accounts except the Town Justice accounts.
4. The Town Supervisor and Deputy Supervisor are authorized to sign checks drawn on all accounts at Tompkins Community Bank and Cayuga Lake National Bank except the Justice, Town Clerk, and Lansing Receiver of Taxes accounts.
5. The Town Clerk and Deputy Town Clerk be authorized to sign checks on the Town Clerk's and the Lansing Receiver of Taxes accounts at Cayuga Lake National Bank. The Town Clerk and Deputy Town Clerk are further authorized to make transfers on the Lansing Receiver of Taxes checking and savings accounts that are necessary throughout the year at Cayuga Lake National Bank. Further, the Town Clerk, Deputy Town Clerk, and Administrative Assistants in the Clerk's Office, are hereby authorized to use the services provided by the Tompkins Community Bank entitled "Treasury Management" and Cayuga Lake National Bank internet banking services for the Lansing Water and Sewer District checking accounts. And further, that the Town Clerk, Deputy Town Clerk and Administrative Assistants in the Clerk's Office, are hereby authorized to use internet banking services provided by Cayuga Lake National Bank on the Town Clerk's checking account and the Lansing Receiver of Taxes checking and savings accounts. The Town Clerk, Deputy Town Clerk, and Administrative Assistants in the Clerk's Office are also authorized to make inquiries on the Lansing Water and Sewer District checking accounts.
6. The Town Justices are authorized to sign checks on the Town Justice accounts at the Tompkins Community Bank and the Court Clerks are authorized to make inquiries on the Town Justice accounts.
7. The Town Supervisor, Deputy Town Supervisor, Bookkeeper, and Accountant be authorized to make transfers on all Town accounts and any wire transfers that are necessary throughout the year, except for the Lansing Receiver of Taxes checking and savings accounts, the Town Clerk's checking account, and the Town Justice accounts at the Tompkins Community Bank and Cayuga Lake National Bank. The Town Supervisor, Bookkeeper, and Accountant are hereby further authorized to use the services provided by the Tompkins Community Bank entitled "Treasury Management" on all Town accounts except the Town Justice accounts. The Town Supervisor, Bookkeeper, and Accountant are hereby further authorized to use internet banking services provided by the Cayuga Lake National Bank, except for

the Town Clerk's checking and Lansing Receiver of Taxes checking and savings accounts.

8. All Town Public Officers and other authorized personnel designated by resolution of the Town Board are to be reimbursed for mileage at the IRS rate for the use of personal automobiles in the performance of official duties.
9. The 2026 § 184 Agreement for the Expenditure of Highway Money be approved and signed by the Town Board, Town Supervisor, and Town Highway Superintendent/Director of Public Works. Further, the Highway Superintendent/Director of Public Works is authorized to purchase equipment, tools, and implements not to exceed the amount of \$5,000.00 per purchase without prior notice or approval, whenever such amount is available in the appropriate budget line for such purchase.
10. Vouchers for claims for the General, Highway, Capital Projects, Drainage Districts, Lighting Districts, Sewer Districts, Water Districts, and Trust and Agency funds be presented and audited in accordance with the Town Law Article 8 and the requirements of the State Comptroller, said presentation and audit to take place by the Town Board at each regular Town Board meeting. Further, in compliance with Town Law §118, the Town Supervisor may make payment upon utility bills and postage prior to the audit of vouchers.
11. The Town Supervisor (with Town Board input), may direct the investment of general funds, special district funds, and highway money not obligated or required for immediate expenditure or distribution, in United States Treasury Bills, savings accounts, time deposit or time certificates of deposit through the Town's official depository banks, with said deposits or investments to be payable or redeemable at the option of the Supervisor within such times as the proceeds may be needed to meet expenditures for which the moneys were provided, all pursuant to the provisions of the Investment Policy of the Town.
12. A Municipal Crime Policy be obtained from and underwritten by NYMIR to provide the following additional coverages: (i) \$60,000.00 for Court Clerks, Bookkeeper, and Accountant; (ii) \$30,000.00 for Administrative Assistants and Information Aides, if any; and (iii) \$2,330,000.00 for the Lansing Town Clerk and Deputy Town Clerk.
13. Payments for permits, fees, and like matters involving fees and payments may be made and accepted as follows:
 - i. Town Clerk's Office payments may be made by cash, check, or credit card for all services. Payments for water/sewer and taxes may be made by credit card or e-check on the Town of Lansing's website.
 - ii. The Parks and Recreation Department payments may be made by cash, check, or credit card. Payments for recreation programs, camping, and pavilions may be made by credit card on the Town of Lansing's Recreation Department website.
 - iii. DPW and the Planning Department payments may be made by cash, check, or credit card. Payment for certain permits and fees may be made by credit card on the Town of Lansing's OpenGov website.
 - iv. Lansing Court Offices payments may be made by cash, credit card, certified bank check, or money order.
 - v. The Town Clerk's Office, Courts, Planning, DPW, and Parks & Recreation Departments have a separate processing fee for paying by credit card or e-check, which said fee is paid by the person using the credit card or e-check.
 - vi. The charge for a dishonored or returned check is \$20.00.
 - vii. Deposits may be made remotely by using digital check scanners from Tompkins Community Bank or Cayuga Lake National Bank.
 - viii. All banking service agreements are reviewed annually, and each is thus hereby re-approved.

14. Town petty cash funds shall be managed as follows:
- i. Town Clerk/Receiver of Taxes is appointed the keeper and auditor of the three (3) Petty Cash Funds in the Town Clerk Office, one for Water and Sewer (\$75.00), one for Town Clerk (\$200.00) and one for Receiver of Taxes (\$200.00).
 - ii. The Director of Parks & Recreation is appointed the keeper and auditor of the Petty Cash Fund in the Parks and Recreation Department (\$400.00).
 - iii. The Bookkeeper is appointed the keeper and auditor of the Petty Cash Fund in the Supervisor’s Office (\$250.00).
 - iv. The Senior Court Clerk is appointed the keeper and auditor of the Petty Cash Fund in the Court Office (\$50.00).
15. The Town Bookkeeper and Town Accountant are authorized to make inquiries upon any town accounts, drafts, or deposits, except for the Town Clerk’s checking and Lansing Receiver of Taxes accounts and the Town Justice accounts.

RESOLUTION 26-14

RESOLUTION ACKNOWLEDGING APPOINTMENT OF DEPUTY SUPERVISOR AND FIXING 2026 SALARY THEREOF

RESOLVED, that Joseph Wetmore is acknowledged and re-appointed as Deputy Supervisor to serve at the pleasure of the Town Supervisor, and the sum of \$0 be and hereby is approved as a salary incident to such office.

RESOLUTION 26-15

RESOLUTION AUTHORIZING ISSUING OF ACCESSIBLE PARKING PERMITS

RESOLVED, that the Town Clerk, Deputy Town Clerk, and Administrative Assistants in the Clerk’s Office are authorized to issue Accessible Parking Permits.

RESOLUTION 26-16

RESOLUTION DESIGNATING OFFICIAL TOWN NEWSPAPER

RESOLVED, that the Ithaca Journal be designated as the official newspaper for the Town of Lansing.

RESOLUTION 26-17

RESOLUTION STATING 2026 LIAISONS AND APPOINTMENTS

RESOLVED, that the following designations and appointments made by the Supervisor and Town Board be accepted and so approved:

2026 LIAISONS	
Agriculture & Farmland Protection (Alternate)	Ruth Groff (Judy Drake)
Conservation Advisory Council (Alternate)	Christine Montague (Judy Drake)
Fire Department	Judy Drake
Lansing Community Library (Alternate)	Laurie Hemmings (Ruth Groff)
Lansing Housing Authority (Alternate)	Christine Montague (Laurie Hemmings)
Lansing Youth Services	Laurie Hemmings

Parks, Recreation and Trails Working Group	Joseph Wetmore
Planning Board	Joseph Wetmore
Water, Sewer, and Stormwater Committee	Ruth Groff
Zoning Board of Appeals (Alternate)	Judy Drake (Joseph Wetmore)
Zoning Advisory Committee	Ruth Groff
2026 APPOINTMENTS	
Association of Towns Voting Delegate (Alternate)	Joseph Wetmore (Christine Montague)
Bolton Point Commissioners	Ruth Groff and Mike Moseley
Budget Officers	Town Supervisor and Accountant
Cayuga Lake Watershed IO (Alternate)	Joseph Wetmore (Tom Vawter)
Flood Plain Administrator	Any appointed Code Enforcement Officer
GTC Muni. Health Ins. Consortium Board (Alternate)	Mary Ellen Albrecht (Ruth Groff)
GTCMHIC Delegate to Joint Commission (Alternate)	Mary Ellen Albrecht
Ithaca Tompkins Co. Transportation Council (Alternate)	Ruth Groff (Nathaniel Rogers)
Owasco Lake Watershed Management Council	Joseph Wetmore
Stormwater Management Officer	Mike Moseley
Superintendent of Fires (Alternates)	Town Fire Chief (Company Captains)
Tompkins County Council of Governments (Alternate)	Ruth Groff (Joseph Wetmore)
Tompkins County Environmental Management Council	Edward Dubovi
Tompkins County Youth Services Board	Christine Montague
Zoning Officer (Alternate)	Scott Russell (Heather Dries)
Ag. & Farmland Protection Committee Chair (Alternate)	VACANT (John Fleming)
Board of Ethics Chair (Vice Chair)	Jamie Ferris (Gregg Travis)
Capital Improvement Committee Chair	Ruth Groff
Operations & Code Revision Committee Chair	Ruth Groff
Conservation Advisory Council Chair	Edward Dubovi
Parks, Recreation & Trails Committee Chair	Patrick Tyrrell
Personnel Management Committee Chair (Vice Chair)	Judy Drake (Ruth Groff)
Planning Board Chair (Vice Chair)	Dean Shea (Thomas Butler)
Water, Sewer Stormwater Committee Chair	Mike Moseley
Zoning Advisory Committee Chair	Nathaniel Rogers
Zoning Board of Appeals Chair (Vice Chair)	John Young (Susan Tabrizi)

RESOLUTION 26-18

RESOLUTION STATING SALARIES FOR PUBLIC OFFICERS OF THE PLANNING AND ZONING BOARD OF APPEALS

RESOLVED, the salaries for the public officers that are members of the Town of Lansing Planning Board will be paid \$800 with the December vouchers. The Lansing Planning Board Chairperson will be paid \$1,550 with the December vouchers. If a member is appointed after January 1st or resigns prior to December 31st, their pay will be prorated based on the number of full months of service. They will be paid with the December vouchers; and

RESOLVED, that the salaries for the public officers that are members of the Town of Lansing Zoning Board of Appeals will be paid \$450 with the December vouchers. The Lansing Zoning Board of Appeals Chairperson will be paid \$850 with the December vouchers. If a member is appointed after January 1st or resigns prior to December 31st, their pay will be prorated based on the number of full months of service. They will be paid with the December vouchers.

RESOLUTION 26-19

**RESOLUTION RECOGNIZING THE CURRENT MEMBERS OF
TOWN OF LANSING GOVERNMENTAL BOARDS, AGENCIES, AND
COMMITTEES**

RESOLVED, that the following people are recognized as current members of the following governmental boards, agencies, and committees:

<u>Planning Board Members</u>	Term Expires
7-Year Term	December 31
Butler, Thomas (<i>Vice Chair</i>)	2028
John Duthie (Alternate)	2025
Dennis-Conlon, Sandra	2027
Fiorille, Alfonso	2032
Hass, Christine	2030
Hautaniemi, Danielle	2031
Licitra, Johnathan	2029
Shea, Dean (<i>Chair</i>)	2026
Villano, Freddy (Alternate)	2026
<u>Zoning Board of Appeals</u>	Term Expires
5-Year Term	December 31
Bauda, John (Alternate)	2026
Jones, Jamie	2030
Stoe, Mary	2029
Tabrizi, Susan (<i>Vice Chair</i>)	2027
VandePoel, Roger	2028
Young, John “Jack” (<i>Chair</i>)	2026
<u>Agriculture & Farmland Protection Committee</u>	Term Expires
3-Year Term	December 31
Buck, Adam	2028
Eldred, Todd	2028
Fleming, John (<i>Vice Chair</i>)	2028
Hass, Christine	2028
Hatfield, James	2028
Kirby, Jeannine	2028
Larson III, Peter	2028
Moore, Larry	2028
Nedrow, Steve	2028
Patchen, Ken	2028
VACANT (<i>Chair</i>)	2028
<u>Board of Ethics</u>	Term Expires
5-Year Term	December 31
Dann, John	2027
Ferris, Jamie (<i>Chair</i>)	2026
Lion, Cynthia	2029
Travis, Gregg (<i>Vice Chair</i>)	2029
Withiam, Diane	2028
<u>Capital Improvement Committee</u>	Term Expires
1-Year Term	December 31
Albrecht, Mary Ellen	2026
Drake, Judy	2026
Groff, Ruth (<i>Chair</i>)	2026
Herrick, Dave	2026
Moseley, Mike	2026
Rogers, Nathaniel	2026
Schenck, Jenn	2026

Shea, Dean	2026
Tyrrell, Patrick	2026
<u>Conservation Advisory Council</u> 2-Year Term	Term Expires December 31
Bailey, Robin	2026
Benson, Aziza	2027
Boerman, Brian	2027
Dubovi, Edward (<i>Chair</i>)	2027
Fleming, John	2027
Hatfield, John	2026
Kitch, Travis	2026
Maushart, Kristin	2027
Phillips, Emily	2027
<u>Operations & Code Revision Committee</u> 1-Year Term	Term Expires December 31
Groff, Ruth (<i>Chair</i>)	2026
Rogers, Nathaniel	2026
Russell, Scott	2026
Shea, Dean	2026
Wetmore, Joseph	2026
Young, John "Jack"	2026
<u>Personnel Management Committee</u> 1-Year Term	Term Expires December 31
Albrecht, Mary Ellen	2026
Drake, Judy (<i>Chair</i>)	2026
Groff, Ruth (<i>Vice Chair</i>)	2026
Howell, John	2026
Moseley, Mike	2026
Munson, Debbie	2026
Tyrrell, Patrick	2026
VACANT	2026
<u>Parks, Recreation & Trails Committee</u>	Term Expires December 31
Anderson, Sharon	2026
Barber, Bruce	2026
Binkewicz, Katrina	2026
Dietershagen, Jay	2026
Greenwald, Carolyn	2026
Hopkins, Kristin	2026
Licitra, Johnathan	2026
Pettograsso, Chris	2026
Pluta, Jenn	2026
Tyrrell, Patrick (<i>Chair</i>)	2026
Wetmore, Joseph	2026
Young, John "Jack"	2026
<u>Zoning Advisory Committee</u> 1-Year Term	Term Expires December 31
Rogers, Nathaniel (<i>Chair</i>)	2026
Baker, Lauren	2026
Duthie, John	2026
Eisenhut, Eric	2026
Hatfield, John	2026
Russel, Scott	2026
Siebert, Brandon	2026

Stout, Eileen	2026
West, David	2026
<u>Project Review Committee</u> 1-Year Term	Term Expires December 31
Harner, Donald	2026
Herrick, David	2026
Krogh, Guy	2026
Moseley, Mike	2026
Rogers, Nathaniel (<i>Chair</i>)	2026
Russell, Scott	2026
Shea, Dean	2026
<u>Water, Sewer, and Stormwater Committee (WSSC)</u>	Term Expires December 31
Krogh, Guy	2026
Herrick, David	2026
Licitra, Jonathan	2026
Moseley, Michael (<i>Chair</i>)	2026
Weatherby, Gregg	2026

RESOLUTION 26-20

RESOLUTION APPOINTING ENFORCEMENT OFFICERS IDENTIFIED IN TOWN CODE

RESOLVED, that, in addition to any enforcement (or similar) officers identified in the Town Code, the following officers and employees are confirmed and appointed as enforcement officers for the following Chapters of the Town Code for all interpretations, applications, enforcement, permitting, and other matters contained in each Chapter therein. When the term CEO is used it means town code enforcement officers, building inspectors, and people contracted with by the town for such services. When the term “Constables” is used it means any town constables and all NYS police officers. Whenever the Town Clerk, Highway Superintendent, or Director of Parks & Recreation is referenced, such designation automatically includes appointed deputies and persons designated for enforcement of particular matters by such officers. Similarly, all references to Planners include the Director of Planning.

Chapter 60, Smoking	Code Enforcement Officers, Constables
Chapter 103, Bingo & Games of Chance	Town Clerk
Chapter 108, Code Administration	Code Enforcement Officers
Chapter 112, Unsafe Buildings	Code Enforcement Officers
Chapter 119, Communications Towers	Planners, Code Enforcement Officers, Zoning Officers
Chapter 125, Dogs	Town Clerk, Animal Control Officers and Dog Wardens, Constables
Chapter 137, Fire Prevention (Lock Boxes)	Code Enforcement Officers, Fire Inspectors, Captains, and Marshals of the Town or any Fire District
Chapter 142, Flood Plain Administrator	Any Appointed Code Enforcement Officer
Chapter 158, Junkyards and Outdoor Storage	Code Enforcement Officers, Planners, Zoning Officers
Chapter 170, Mobile Home Parks	Code Enforcement Officers, Planners, Zoning Officers
Chapter 174, Motorcades, Parades, and Assemblies (Mass Gatherings)	Code Enforcement Officers, Parks Director, Constables
Chapter 190, Parks and Recreation Areas	Parks Director, Constables

Chapter 206, Sewers	Code Enforcement Officers, Highway Superintendent, Constables
Code Chapter 210, Signs	Code Enforcement Officers, Planners, Zoning Officers
Chapter 225, Stormwater	Stormwater Maintenance Officer, Code Enforcement Officers
Chapter 230, Streets and Sidewalks	Highway Superintendent, Code Enforcement Officers, Constables
Chapter 235, Subdivision of Land	Code Enforcement Officers, Planners, Zoning Officers
Chapter 270, Zoning	Planners, Code Enforcement Officers

RESOLUTION 26-21

RESOLUTION ESTABLISHING THE STANDARD WORK HOURS AS REQUIRED FOR DETERMINATION OF RETIREMENT BENEFITS

RESOLVED, that the Town Board hereby establishes the following standard hours per month, as required for determination of retirement benefits for

Town Officials:

6.8 hours/day 34 hours/week
Administrative Assistant II in Clerk’s Office

7.3 hours/day 36.5 hours/week
Court Clerk, Deputy Town Clerk, Accountant, Code Enforcement Officer, Administrative Assistants in Code Office, and Administrative Assistant III in Town Clerk’s Office

8 hours/day 40 hours/week
Bookkeeper, Town Clerk, Senior Court Clerk, Director of Parks & Recreation, Administrative Assistant in Parks & Recreation Office, Zoning/Code/Fire Enforcement Officer, Director of Planning, Town Planner, Director of Public Works/Highway Superintendent, Deputy Director of Public Works/Highway Superintendent, Working Supervisor, Maintenance Supervisor, Secretary to the Director of Public Works/Highway Superintendent, Motor Equipment Operator, Heavy Equipment Mechanic, Automotive Mechanic Assistant and Laborer

Town Justice	*based on a 6 hr/day	33 hrs/month
Councilperson	*based on a 6 hr/day	41.04 hrs/month
Supervisor	*based on a 6 hr/day	80 hrs/month

* Part-Time & Seasonal Employees are based on a 6-hour workday as established by the Town Board Resolution dated August 1, 1990.

RESOLUTION 26-22

RESOLUTION TO DESIGNATE PROFESSIONAL SERVICE PROVIDERS

RESOLVED, the Lansing Town Board hereby authorizes Town Supervisor to execute agreements for the following professional service providers:

Harris Beach PLLC	Bond Counsel
T.G. Miller, P.C.	Town Engineer – David Herrick
Insero & Co	Town Accountant

RESOLUTION 26-23

RESOLUTION ADOPTING 2026 ORGANIZATIONAL RESOLUTIONS 26-13 through 26-22

RESOLVED, that Organizational Resolutions **26-13 – 26-22** are hereby approved as presented and amended, and further that each such resolution, designation, or appointment remains subject to amendment by resolution of the Town Board made at any time.

The question of the adoption of such proposed Organizational Resolutions were duly motioned by Supervisor Ruth Groff, duly seconded by Councilperson Joseph Wetmore, and put to a roll call vote with the following results:

Councilperson Judy Drake – Aye Councilperson Laurie Hemmings – Aye
Councilperson Christine Montague – Aye Councilperson Joseph Wetmore – Aye
Supervisor Ruth Groff – Aye

Accordingly, the foregoing Resolutions were approved, carried, and duly adopted on January 21, 2026.

BOARD MEMBER REPORTS

Judy Drake

Submitted the following report to the Town Board and it was included in the meeting packet which was available on Town of Lansing website and as a handout.

**Judy Drake
Town Board Member Report
January 2026**

Lansing Business Alliance - December 30, 2025 - Christine and Ruth attended.

Lansing Fire Commissioners- January 6, 2026 -

Calls for month: Fire: 40 EMS:62 No Response 2 Total Calls: 102
Total Calls for Year: 1302

Personnel Management Committee – January 7, 2026 - Cancelled

Lansing Zoning Board of Appeals- January 14, 2026

a) Project: 73 Dublin Road – Area Variance

Applicant: Jeffrey Nedrow

Location: 73 Dublin Road, TPN 16.-1-50

Project Description: Applicant is applying to install a 14’ x 23’ building addition to the front of their house and needs relief from Town of Lansing Zoning Law § 270-12.1, Attachment 7 Area Frontage, Bulk, Height and Setback Requirements Agriculture District for a “front” yard setback (north-west) of 42’6” where 60’ is required. This project is located in the AG zoning district.

Anticipated Action: Review variance request, hold Public Hearing, issue conditions & approval.

Discussion: Board reviewed the request with the applicant and there were no others comments during the public hearing.

Board approved the Area Variance with no less than 36’ from the centerline of the road right of way.

Conducted ZBA interviews on December 15, 2025 -

Interviewed the six applicants for Zoning Board of Appeals. Contacted applicants as to the outcome of the committee recommendation to the Town Board.

Laurie Hemmings

No report.

Christine Montague

Submitted the following report to the Town Board and it was included in the meeting packet which was available on Town of Lansing website and as a handout.

**Christine Montague
Town Board Member Report
January 2026**

Conservation Advisory Council Interviews, Dec 16 & 18

- Two current members joined Ruth Groff and myself to interview candidates for 3 open and 3 returning positions on the CAC.

Zoning Advisory Committee Interviews, Dec 15

- Two current members joined Judy Drake and myself to interview candidates for 1 open and 1 returning position on the ZBA.

Lansing Business Alliance, Dec 30

- The Alliance asked me to invite Shaun Logue from the MRB Group to explain the services he and the other planners from MRB can provide while we conduct our search for a new planner. Ruth Groff attended as well and described how we hope to make the Planning Dept accessible, efficient and service-oriented.
- Shaun will be involved in Planning Board and ZBA application reviews and will go to those board meetings. Jessica from MRB will be in the office 3 days a week performing administrative reviews and updating the OpenGov portal. MRB will support the code update by helping with the Department of State grant reporting process.
- The Business Alliance asked for the Planning Department to fix the deadlines for application submissions and resubmissions, so delays are minimal. They also said that the portal is difficult for people who are less computer-savvy and asked if paper applications could be more accessible. They asked if construction managers can call code officer cell phones to more quickly get inspections done.
- The Alliance stressed open communication with the Town and is drafting a letter to the Town Board with ideas to leverage the experience and talent in the Alliance.
- The Business Alliance discussed hosting one of the Interfaith and Community Dish to Pass meals, and are holding a pancake breakfast with proceeds going to the Food Pantry.

Joseph Wetmore

Submitted the following report to the Town Board and it was included in the meeting packet which was available on Town of Lansing website and as a handout.

**Joseph Wetmore
Town Board Member Report
January 2026**

Zoning Board of Appeals (ZBA)

Monday, December 22, 2025 | 6:30–7:30 p.m.

I attended the ZBA meeting regarding the appeal submitted by Cayuga Operating Company LLC. The Board determined that the project does not qualify as a Scientific Research Laboratory and is not a “Warehouse.” The Board voted that the project is best classified as a facility for General Processing.

Planning Board Applicant Interviews for 2026

Monday, January 5:5:30 – 7:30pm

Tuesday, January 6:5:30 – 7:30pm

We had two rounds of interviews. On Monday, myself, Dean Shea, Laurie Hemmings, Tom Butler and Shaun Logue did the interviews. On Tuesday, it was myself, Dean Shea, Laurie Hemmings, Johnathan Licitra and Shaun Logue. We interviewed 8 candidates for the 3 open planning board seats and made a recommendation to the town board.

Parks, Recreation, and Trails Working Group
Friday, January 9:9:00 – 10:00am

Lansing Center Trail (LCT)

Two proposed expansions to the Lansing Center Trail network were presented, both consistent with the recently adopted LCT Policy:

- **Munson Loop–Conlon Road Connection:** This proposed expansion would use the recently executed easement with Mr. Jack Young to create a trail connection between the Munson Loop and Conlon Road.
- **Shoemaker Loop Extension:** This proposal would extend the existing Shoemaker Loop further into Town-owned wooded property. The extension would also improve access to a forthcoming easement from Mr. Jack Young, allowing for a future connection to Bower Road.

Both proposals have been forwarded to the Town Board for consideration and approval.

Town Center Trails – Draft Discussion

The group reviewed the draft Town Center Trails plan, with discussion focused on project costs. Topics included methods for estimating costs, whether the project should be divided into phases, and how paving requirements and elevation changes are contributing to higher overall costs.

Greenway Trail Comprehensive Plan

Discussion centered on trail segments that may need to be located along road shoulders. While the plan’s goal is to minimize roadway use, it was acknowledged that short on-road sections may be necessary. One example discussed was using the existing Triphammer Road bridge to cross Gulf Creek.

Myers Road Trail Feasibility Study

The draft feasibility study has been completed and submitted to the Town Board for approval. Staff also identified potential funding opportunities to support the next phase of construction for this trail segment.

Interactive Zoning Map- Training

Tuesday, January 13:11:00am – 12:00pm

I attended a training session on the Town’s new interactive zoning map service, MapLink. The presentation demonstrated how MapLink can quickly answer common zoning questions such as how a property is zoned, applicable setback requirements, and where specific types of businesses may be located.

The system allows users to identify the zoning district for any property with just a few clicks and to view essential building and zoning requirements. The presentation also highlighted how business owners and developers can use MapLink to determine which zoning districts allow their proposed use and to review the procedures for advancing a project.

Owasco Lake Watershed Management Council, Inc.

Tuesday, January 20 | 10:00–11:30 a.m.

I attended the Owasco Lake Watershed Management Council meeting. The following reports and updates were presented:

- **Director’s Summary:** Adam Effler provided a Director’s Summary, which had been distributed to members for review prior to the meeting.
- **Board of Directors and Municipal Representative Feedback:** Council members and municipal representatives shared comments and updates.
- **Treasurer’s Audit and Finance Report:** Joan Jayne presented the financial report, including approval of the December 2025 financials.
- **Lake Level Report:** John West provided an update on current lake levels.
- **Village of Moravia Wastewater Treatment Facility Upgrade Designs:** Matthew McKenna presented proposed design updates for the facility.
- **NYSDEC Finger Lakes Watershed Program:** Gabriel Yerdon provided an update on program activities and initiatives.
- **Owasco Watershed Lake Association Update:** Carol Sutkus shared updates from the association.

- **Cornell Cooperative Extension Update:** An update was provided by Daniel Welch or Frank Clarke.
- **Watershed Inspection Monthly Report:** Jesse Lloyd presented the monthly watershed inspection report.

Ruth Groff

Reported the following:

Department of Public Works (DPW) Construction Manager’s Monthly Report

- Ruth gave the Town Board the Construction Manager’s Monthly Report (December 2025). It is available for the public to view in the Town Clerks Office.
- No changes orders for this month.

Ithaca Tompkins County Transportation Council (ITCTC)

- Ruth is a voting member on the Planning Committee.
- They introduced their 2026-2027 simplified statement of work which is on their website.
- Lansing received two (2) grants from them for feasibility studies.

RESOLUTION TO ACCEPT LANSING GREENWAY PHASE ONE FEASIBILITY STUDY COMPLETED BY MJ ENGINEERING, ARCHITECTURE, AND LAND SURVEYING, P.C.

The Board discussed the Lansing Greenway and Center Trail extensions and Myers Road Trail feasibility studies. There was significant debate regarding the terminology of "approving" versus "accepting" feasibility studies.

To avoid "ambiguity," the Board modified resolutions to "accept" studies as complete and accurate concepts without immediately authorizing construction or specific funding until they are integrated into capital plans.

RESOLUTION 26-24

RESOLUTION TO ACCEPT LANSING GREENWAY PHASE ONE FEASIBILITY STUDY COMPLETED BY MJ ENGINEERING, ARCHITECTURE, AND LAND SURVEYING, P.C.

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, the Town Board supports the Lansing Center Trail (“LCT”), and recently updated master planning has shown support for, and a continuing desire to expand, the LCT and make improvements thereto; and

WHEREAS, the feasibility study proposes to make improvements and improve connectivity between the LCT and the Town ballfields; and

WHEREAS, this study is found to be complete, and the Town Board supports moving forward with more definitive planning and funding once this matter advances as an approved projected for and under the Town’s Capital Plan; SO NOW, THEREFORE, BE IT

RESOLVED, that this feasibility study be accepted, and that the Town Board issues general support to advance this project to the next phase of review.

The question of the adoption of such proposed Resolution was duly motioned by Councilperson Joseph Wetmore duly seconded by Councilperson Laurie Hemmings and put to a roll call vote with the following results:

Councilperson Judy Drake – Aye Councilperson Laurie Hemmings – Aye
Councilperson Christine Montague – Aye Councilperson Joseph Wetmore – Aye
Supervisor Ruth Groff – Aye

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on January 21, 2026.

RESOLUTION TO ACCEPT MYERS ROAD TRAIL FEASIBILITY STUDY COMPLETED BY T.G. MILLER, P.C.

The Board discussed the Lansing Greenway and Center Trail extensions and Myers Road Trail feasibility studies. There was significant debate regarding the terminology of "approving" versus "accepting" feasibility studies.

To avoid "ambiguity," the Board modified resolutions to "accept" studies as complete and accurate concepts without immediately authorizing construction or specific funding until they are integrated into capital plans.

RESOLUTION 26-25

RESOLUTION TO ACCEPT MYERS ROAD TRAIL FEASIBILITY STUDY COMPLETED BY T.G. MILLER, P.C

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, this trail spur was originally envisioned as part of a larger parks, recreation, and trails master plan; and

WHEREAS, promoting school safety and connecting important civic facilities to town parks and recreational areas was considered an important purpose of recreational and transportation trails;

SO NOW, THEREFORE, BE IT RESOLVED, that this feasibility study is deemed complete, is accepted by the Town, and the Town Board approves adding this feasibility study to the Town’s capital project list for further examination.

The question of the adoption of such proposed Resolution was duly motioned by Councilperson Joseph Wetmore duly seconded by Supervisor Ruth Groff and put to a roll call vote with the following results:

Councilperson Judy Drake – Aye Councilperson Laurie Hemmings – Aye
Councilperson Christine Montague – Aye Councilperson Joseph Wetmore – Aye
Supervisor Ruth Groff – Aye

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on January 21, 2026.

WORK SESSION MEETING ITEMS OF DISCUSSION

Social Media and e-Mail Policies

The Board is developing a formal policy to govern Town-issued communications and social media accounts. What can be posted, who administers the accounts, and how to handle employee privacy or third-party content. The Board reviewed draft policies aimed at regulating the Town’s digital presence and protecting against legal liabilities. Key discussion points included:

- Content Control: Town Counsel Guy Krogh advised maintaining a "content-neutral" standard to avoid creating a public forum that would require the Town to host all viewpoints (e.g., religious or controversial political speech).

- **Legal Risks:** Town Counsel Guy Krogh cautioned that opening social media to public comments could create a "public forum," making the Town liable for viewpoint discrimination or copyright issues under the Digital Millennium Copyright Act (DMCA).
- **Employee Privacy:** There were concerns about using photos or videos of Town employees, with suggestions to use annual "opt-in" forms to ensure staff do not feel coerced into being featured.
- **Administration:** The goal is to consolidate accounts (e.g., merging the Parks and Recreation page into a general Town page) to ensure consistent moderation and factual accuracy.
- **Next Steps:** Decision to send this to the Personal Management Committee to discuss and get feedback from department heads to ensure the policy is practical for those who will administer it.

Lansing Center Trail Extension

The Parks and Recreation department proposed two specific extensions to the Lansing Center Trail:

- **Wooded Trail:** A new segment through wooded areas near the residential centers to provide shade and a low-impact hiking experience during the summer.
- **Conlon Road Connection:** An extension to Conlon Road utilizing an existing easement.

The Board decided to follow their standard procedure of discussing the proposal during the work session and scheduling a formal vote for the February meeting.

Conservation Advisory Council (CAC) – Assign Projects

The Board discussed how to better utilize the CAC, especially given the current limited capacity of the planning staff.

- **Climate Smart Communities:** The primary focus for 2026 will be gathering data to earn points for state grants.
- **Grant Readiness:** The Board highlighted the need for "shovel-ready" conservation projects, such as wetland enhancements for flood mitigation, to be prepared for short-notice grant opportunities.
- **Public Events:** The CAC was encouraged to focus on low-impact activities like Earth Day events and supporting local tree and shrub sales.

Ruth will do a resolution for the February Town Board meeting, stating what the CAC projects will be.

MOTION TO ADJOURN MEETING

Councilperson Laurie Hemmings moved to **ADJOURN THE MEETING AT 9:38 PM.**

Councilperson Christine Montague seconded the motion.

All in Favor - 5

Opposed - 0

Minutes taken and executed by the Town Clerk.

Respectfully submitted,

Deborah K. Munson, RMC
Town Clerk